

**NOTES FROM THE 1ST ST JUST IN ROSELAND PARISH – THE WAY FORWARD
COORDINATING GROUP MEETING HELD IN THE MILLENIUM ROOMS ON TUE 21
MAY 2024**

Attendance:

In the room: Andy Fordham (AF) (Chair), Paula Rosewell (PR), Alan Macklin (AM)

On Zoom: Rachel Mansfield (RM), Christopher Harrison (CH)

Apologies: Georgina Austin (GA), Jasmine Ferris (JF), Henry Rosewall (HR)

1. Welcome. Chair welcomed all – introductions made.
2. Resolution 9 from Follow On Meeting 29 Apr 2024. Notes from the 29 Apr meeting recorded that Resolution 9 would be dealt with by the Coordinating Group (CoGp). ‘RESOLUTION 9: That ‘WGInvitev3’ provides the basis for an initial gathering of each Working Group to: discuss scope of work under the topic (suggestions already received will be available); adjust Working Group membership; and elect a Chair and Secretary’ was approved by the CoGp. **ACTION - Sec**
3. Election of Secretary. The Chair Proposed and CH Seconded that AM be formally appointed as Secretary – carried.
4. Terms of Reference. The draft Terms of Reference were approved with the addition that, to be quorate, the CoGp requires 4 members to present (incl Zoom). In discussion of the 60min duration principle and public participation, it was decided that the public participation agenda item should be early in the meeting and time limited - set by the Chair at the outset with the maximum being 10 min in total. For the remainder of the meeting, public contributions would only be at the Chair’s discretion. The Chair would retain the right for items to be discussed without members of the public being present.

Concern had been expressed by a member of the public as to a lack of representation of the St Just Community. The CoGp felt that this was not of concern as all members worked in the best interests of the whole parish. However, it was noted that 2 members lived in St Just, 4 members lived in St Mawes and 2 members were Not Ordinarily Resident and this balance seemed reasonable.
5. Nomenclature. The ‘working title’ used hitherto included ‘Development’ that was felt to be too closely linked to planning matters. The term ‘St Just in Roseland Parish – The Way Forward’ was approved. The draft Objective: ‘to set in train a range of initiatives, research, actions and projects, with widespread community support, designed to improve and support the short- and long-term sustainability of a thriving parish community serving the needs of its full-time residents, part time residents and visitors’ – was approved.
6. Direction to Working Groups (WGs). The draft set of Terms of Reference for the WGs was approved. In order to maintain consistency, changes sought by individual WGs would need to be approved by the CoGp. It was noted that the nature of the Project Finance Group was such that its Terms of Reference would need to be rather different from those of the other WGs. **ACTION – Sec to draft**
7. Getting the Working Groups Started. To get the WGs started it was agreed that a member of the Coord Group should chair the start of the first meeting of each WG. **ACTION – Sec to initiate convening of first WG meetings and liaise with CoGp Members over availability to Chair once dates settled**. It had been suggested that, as the Parish Council has a re-invigorated Environment Committee (next Meeting 11 June), the Environment WG be merged with the PC Environment Committee rather than duplicate work, thinking and meetings – the CoGp agreed. **ACTION – Sec to liaise with the Environment Committee Chair and notify all those who had expressed an interest in this WG.**

8. Communications. HR and AM had discussed Comms and agreed that, in addition to sjir24.chair@gmail.com and sjir24.sec@gmail.com there should be sjir24.info@gmail.com that could be used by all/any CoGp member (and would be monitored by Sec). **ACTION – Sec – complete** (password to be circulated separately). ‘Broadcast’ comms would be through a new Facebook page and this medium would be used to publish details of meetings & events etc. **ACTION – HR.**

9. Any Other Business.

a. It was agreed that the next meeting should focus on the approach to research and data gathering from the public. Whilst most of the ideas/questions for consultation should come from the WGs, the CoGp would need to ensure consistency and, learning from the Parish Plan 2004 consultations, take care to ensure that the questions were phrased in a way that provided meaningful and useful answers. It was agreed that someone with suitable experience should be coopted onto the CoGp. **ACTION – Chair & PR.**

b. CH raised the issue of the recent Council Tax letter to Second Home Owners and, noting the high proportion of properties in the Parish that fall into this category, suggested that, in due course, Cornwall Council be asked to feed some of this income to the Parish to contribute to the projects being developed by the ‘St Just in Roseland Parish – The Way Forward’ initiative.

10. Date of Next Meeting. 25 June at 1830hrs in Millenium Rooms.

Alan Macklin

Secretary

St Just in Roseland Parish - The Way Forward Coordinating Group