



ST. JUST IN ROSELAND PARISH COUNCIL

V.A.T. No. 527 0370 65

The Millennium Rooms, The Square, St Mawes, Truro, TR2 5AG
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**NOTICE OF THE ANNUAL GENERAL MEETING OF
ST JUST IN ROSELAND PARISH COUNCIL
to be held in the Millennium Rooms, St Mawes
Monday 9th May 2022 at 7.00pm**

Today's date: 3rd May 2022

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business as set out in the agenda. Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. **Election of Chairman & Vice Chairman**
2. **Signing of Declaration of Office Forms**
3. **To adopt the General Power of Competence**

4. **To accept apologies for absence**
5. **Declaration of Interest**
 - a) Disclosable Pecuniary Interest
 - b) Non-registerable Interest
 - c) Of gifts to the value of more than £25
 - d) To consider the requests for dispensations on items on the agenda.

6. **Public Participation**

Members of the public may address Councillors on any item on the agenda, for no longer than 3 minutes per person. This agenda item shall not exceed 15 minutes.

7. **To confirm the minutes of the Parish Council Meeting held on 4th April 2022 and discuss any matters arising that do not appear on the agenda elsewhere**

8. **Report from Cornwall Councillor – Apologies received**
9. **Report from Clerk**
10. **External Committees & Training**
 - To receive any reports from Councillors as representatives of external committees
 - To confirm representatives on all committees, external and internal
 - To record any training completed by Councillors

11. **Correspondence (for information only)**

AGENDA ITEMS – for discussion/decisions

- 12. Accounts and Finance**
- To consider the Income and Expenditure during April 2022, approve the payments of accounts and note car park monthly income
 - To consider and approve Annual Governance Statement 2021/2022
 - To consider and approve the Income & Expenditure for year ended 31st March 2022
 - To consider and approve the Balance Sheet for year ended 31st March 2022
 - To consider and approve the Bank Reconciliation for year ended 31st March 2022
 - To consider and approve the Annual Return for year ended 31st March 2022
- 13. To note Committee Meetings held since last Full Parish Council and discuss any recommendations**
- Planning Committee – To note meeting held on Monday 11th April 2022 and record decisions made by Cornwall Council
 - Millennium Rooms – To note meeting held on Wednesday 13th April 2022 and receive any recommendations
 - Finance Committee – To note meeting held on Monday 25th April 2022 and receive any recommendations
- 14. Parish Issues/Concerns**
- To receive a verbal update regarding the Jubilee Celebrations
 - To discuss the footpath from Buckeys Lane and Tredenham Road
 - To discuss any issues/concerns in the Parish
- 15. To note future meetings**
Planning – Monday 10th May 2022 @ 6.00 pm
Car Park – Monday 16th May 2022 @ 5.30 pm
- 16. Any other business that the Chairman considers to be of urgency**
- Confidential matters –The press and public will be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted – Public Bodies (Admission to Meetings) Act 1960.
- 17. Enforcement**
To note any Enforcement resolutions and raise any concerns
- 18. Personnel Issues**

The next meeting of St Just in Roseland Parish Council will be held on Monday 6th June 2022.

Helen Couch – Parish Clerk & Responsible Financial Officer