



# ST. JUST IN ROSELAND PARISH COUNCIL

V.A.T. No. 527 0370 65

The Millennium Rooms, The Square, St Mawes, Truro, TR2 5AG  
[parishclerk@stjustinroseland-pc.gov.uk](mailto:parishclerk@stjustinroseland-pc.gov.uk) Telephone: (01326) 270799

**NOTICE OF MEETING FOR**  
**ST JUST IN ROSELAND PARISH COUNCIL**  
**to be held in the Millennium Rooms, St Mawes**  
**Monday 4<sup>th</sup> March 2024 at 7.00pm**

Today's date: 27<sup>th</sup> February 2024

**All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business as set out in the agenda.**

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

## AGENDA

1. **To accept apologies for absence**
2. **Declaration of Interest**
  - a) Disclosable Pecuniary Interest
  - b) Non-registerable Interest
  - c) Of gifts to the value of more than £25
  - d) To consider the requests for dispensations on items on the agenda.
3. **Public Participation**

Members of the public may address Councillors on any item on the agenda, for no longer than 3 minutes per person. This agenda item shall not exceed 15 minutes.

  - St Mawes School
4. **To confirm the minutes of the Parish Council Meeting held on 5<sup>th</sup> February 2024 and discuss any matters arising that do not appear on the agenda elsewhere.**
  - Updates on
    - i. condition of the Summers Beach steps
    - ii. bus stop – Halwartha
    - iii. Village Entrance Planters
    - iv. Parish Benches/Picnic Tables
    - v. Upper Castle Road
5. **Report from Cornwall Councillor**
6. **Report from Clerk**
7. **External Committees & Training**
  - To receive any reports from Councillors as representatives of external committees
  - To record any training completed by Councillors.
8. **Correspondence (for information only)**

## AGENDA ITEMS – for discussion/decisions

9. **Accounts and Finance**
  - To consider the Income and Expenditure during February 2024, approve the payments of accounts and note car park monthly income

- To consider the Community Enforcement Officers service level agreement
- To agree the tenders due for renewal from 1<sup>st</sup> April 2024
  - Footpaths – Local Management Partnership
  - Footpaths - Non – Local Management Partnership
  - Grass Cutting – Parish
  - Gardening, including Bohella Bank, Holywell, Roseland Visitor Centre, Arcade and Toilets area
  - Weed Spraying – Parish (where not covered by Cornwall Council)
  - Toilet Cleansing – St Just in Roseland and St Mawes
  - Handyman
- To discuss the quote received for Spinnakers Drive to main road

#### **10. Meetings held in February 2024**

- To note Planning Meeting held on 12<sup>th</sup> February and discuss any recommendations

#### **11. Parish Issues/Concerns**

- To consider the statistics provided for households for the Parish
- To note any issues/concerns in the Parish

#### **12. To note future meetings/road closure**

- Planning Meeting to be held on Monday 11<sup>th</sup> March @ 6.00 pm
- Public Meeting to discuss Parish Plan to be held on Monday 18<sup>th</sup> March @ 6.00 pm
- Road Closure – St Just Creek to Windmill Hill, St Just in Roseland – 11<sup>th</sup> March (09:30 to 15:30)
- Road Closure – The Square and Hill Head - 4th March 2024 to 6th March 2024 (21:00 to 04:30 hours)
- Road Closure – Church Hill and Chapel Terrace - 4th March 2024 to 8th March 2024 (24 hours)

#### **13. Any other business that the Chairman considers to be of urgency**

Confidential matters –The press and public will be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted – Public Bodies (Admission to Meetings) Act 1960.

#### **14. Enforcement**

To note any Enforcement resolutions and raise any concerns

#### **15. Personnel Issues**

**The next meeting of St Just in Roseland Parish Council will be held on Monday 8<sup>th</sup> April 2024. (Easter Monday is Monday 1<sup>st</sup> April – so it is delayed a week)**

*Helen Couch* Parish Clerk & Responsible Financial Officer