



ST. JUST IN ROSELAND PARISH COUNCIL

V.A.T. No. 527 0370 65

The Millennium Rooms, The Square, St Mawes, Truro, TR2 5AG
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NOTICE OF MEETING FOR
ST JUST IN ROSELAND PARISH COUNCIL
to be held in the Millennium Room, St Mawes
Monday 1st December 2025 at 7.00pm

Today's date: 25th November 2025

All members of the Council are hereby summoned to attend to consider and resolve upon the business as set out in the agenda.

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. To accept apologies for absence

2. Declaration of Interest

- a) Disclosable Pecuniary Interest
- b) Non-registerable Interest
- c) Of gifts to the value of more than £25
- d) To consider the requests for dispensations on items on the agenda.

3. Public Participation

Members of the public may address Councillors on any item on the agenda, for no longer than 3 minutes per person. This agenda item shall not exceed 15 minutes.

4. To confirm the minutes of the Parish Council Meeting held on 3rd November 2025 and discuss any matters arising that do not appear on the agenda elsewhere.

- To note progress on the Cornwall Council Highways Scheme
- To note skip licence for Kings Road

5. Report from Cornwall Councillor

6. Report from Clerk

7. External Committees & Training

- To receive any reports from Councillors as representatives of external committees
- To record any training completed by Councillors

8. Correspondence

- Two emails received from residents regarding the Gig Club
- St Just signage on the green triangle
- Dogs on Summers Beach

AGENDA ITEMS – for discussion/decisions

9. Accounts and Finance

- To consider the Income and Expenditure during November 2025, approve the payments of accounts and note car park monthly income

10. Meetings held in October 2025

- To note Planning meeting on the 17th November 2025 – no recommendations
 - i. To note the Cornwall Council Planning decision for Gig Club application
- To note Personnel meeting on the 24th November 2025 – no recommendations
- To note Millennium Rooms Management meeting on the 24th November 2025
 - i. To recommend for approval, the following
 1. Millennium Rooms Maintenance & Safety Policy
 2. Fire Safety Policy
 3. Fire Drill Procedure
 - ii. To note the Millennium Rooms Charges
- To note the Finance meeting on 1st December 2025
 - i. To consider the recommendation to agree draft budget 2026/2027
 - ii. To consider the recommendation to agree the precept for 2026/2027

11. Parish Issues/Concerns

- To note the arrangements for cleaning of toilets over festive period
- To provide an update on the Carols in the Memorial Hall on the 20th December 2025 and agree collection
- To discuss any other issues/concerns

12. To note future meetings

- Planning Meeting to be held on Monday 15th December @ 6.00 pm

13. Any other business that the Chairman considers to be of urgency

Confidential matters –The press and public will be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted – Public Bodies (Admission to Meetings) Act 1960.

14. Enforcement

To note any Enforcement resolutions and raise any concerns

15. Personnel Issues

The next meeting of St Just in Roseland Parish Council will be held on Monday 5th January 2026 in the Millennium Rooms, St Mawes.

Helen Couch – Parish Clerk & Responsible Financial Officer