



ST. JUST IN ROSELAND PARISH COUNCIL

V.A.T. No. 527 0370 65

The Millennium Rooms, The Square, St Mawes, Truro TR2 5AG
parishclerk@stjustinroseland-pc.gov.uk Telephone: 01326 270799

**NOTICE OF THE MILLENNIUM ROOMS AND ROSELAND VISITOR CENTRE COMMITTEE
OF ST JUST IN ROSELAND PARISH COUNCIL
Monday 24th November 2025 @ 6.00 pm in the Millennium Rooms**

November 18th 2025

All members of the Millennium Rooms and Roseland Visitor Centre Committee are hereby summoned to attend for the purpose of considering and resolving upon the business as set out in the agenda.

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. **To accept apologies for absence**
2. **Declaration of Interest:**
 - a) Disclosable Pecuniary Interest
 - b) Non-registerable Interest
 - c) Of gifts to the value of more than £25
 - d) To consider requests for dispensation on items on the agenda
3. **Public Participation**

Members of the public may address Councillors on any item on the agenda, for no longer than 3 minutes per person. This agenda item shall not exceed 15 minutes.
4. **To confirm the minutes of the previous meeting held on September 15th 2025 and discuss any matters arising that are not on the agenda.**
 - Update on area behind Millennium Rooms.
 - Update on new toilet taps
5. **To discuss and review the following policies:**
 - Millennium Rooms Maintenance and Safety Policy
 - Fire Safety Procedure Policy
 - Fire Drill Procedure Policy
6. **To discuss the Millennium Rooms including regular bookings and upkeep of building:**
 - Winter cleaning
 - Update on Heritage Group Storage Cupboard
 - To consider the quote for update of exterior lighting.
 - Booking and Charges Forms
 - January closure dates
7. **To discuss the Roseland Visitor Centre:**
 - Visit Roseland App – launch and costs
 - Figures for 2025
8. **To consider any other business associated that the Chairman considers to be of urgency**

Helen Couch – Parish Clerk & Responsible Financial Officer