



# ST. JUST IN ROSELAND PARISH COUNCIL

V.A.T. No. 527 0370 65

The Millennium Rooms, The Square, St Mawes, Truro TR2 5AG  
[parishclerk@stjustinroseland-pc.gov.uk](mailto:parishclerk@stjustinroseland-pc.gov.uk) Telephone: 01326 270799

## NOTICE OF THE MEETING OF THE PERSONNEL COMMITTEE

To be held in the Millennium Room, St Mawes

Monday 9<sup>th</sup> February– 6.00 pm til 7.00 pm (following the Planning Committee)

Today's date – 3<sup>rd</sup> February 2026

**All members of the Personnel Committee are hereby summoned to attend for the purpose of considering and resolving upon the business as set out in the agenda.**

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

### **AGENDA**

- 1. To accept apologies for absence**
- 2. Declaration of Interest:**
  - a) Disclosable Pecuniary Interest
  - b) Non-registerable Interest
  - c) Of gifts to the value of more than £25
  - d) To consider requests for dispensation on items on the agenda
- 3. Public Participation**

Members of the public may address Councillors on any item on the agenda, for no longer than 3 minutes per person. This agenda item shall not exceed 15 minutes.
- 4. To confirm the minutes of the previous meeting held on 24<sup>th</sup> November and discuss any matters arising not on the agenda.**
  - Benchmarking of Parish Clerk Job
- 5. To review the following policies and make recommendations for Full Parish Council**
  - Staff Disciplinary Policy and Procedure
  - Grievance Policy and Procedure
- 6. Any other business that the Chairman considers to be of urgency**

*Helen Couch* – Parish Clerk & Responsible Financial Officer