ST. JUST IN ROSELAND PARISH COUNCIL

V.A.T. No. 527 0370 65

The Millennium Rooms, The Square, St Mawes, Truro, TR2 5AG
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NOTICE OF MEETING FOR
ST JUST IN ROSELAND PARISH COUNCIL
to be held in the Millennium Rooms, St Mawes
Monday 2nd November 2026 at 7.00pm

Todays' date: 27th October 2026

All members of the Council are hereby summoned to attend to consider and resolve upon the business as set out in the agenda.
Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

1. **To accept apologies for absence**

2. **Declaration of Interest**
   a) Disclosable Pecuniary Interest
   b) Non-registerable Interest
   c) Of gifts to the value of more than £25
   d) To consider the requests for dispensations on items on the agenda.

3. **Public Participation**
   Members of the public may address Councillors on any item on the agenda, for no longer than 3 minutes per person. This agenda item shall not exceed 15 minutes.

4. **To confirm the minutes of the Parish Council Meeting held on 5th October and discuss any matters arising that do not appear on the agenda elsewhere.**

5. **Report from Cornwall Councillor**

6. **Report from Clerk**

7. **External Committees & Training**
   - To receive any reports from Councillors as representatives of external committees
   - To record any training completed by Councillors

AGENDA ITEMS – for discussion/decisions

8. **Correspondence**

9. **Accounts and Finance**
   - To consider the Income and Expenditure during October 2026, approve the payments of accounts and note car park monthly income
   - To consider the grant application received from St Mawes School for their London residential

10. **Meetings held in October 2026**
    - To note Planning Committee meeting held on 12th October 2026
    - To note Personnel meeting held on 21st October 2026
      a. Recommendation to move to CALC Payroll which is an additional paid service available exclusively to member councils. The cost is £240.00 per annum.
    - To receive an update regarding the walkaround in St Mawes Car Park

11. Parish Issues/Concerns

- To discuss the request from the St Mawes & St Just Community Land Trust (formally known as the Smart Trust) to make a request to Cornwall Council to amend the Open Spaces document which formed part of the Roseland Neighbourhood Development Plan
- Update on arrangements for Parish Carol Concert to include the turning on and blessing of the Christmas Tree in the Arcade – Saturday 12th December in the Memorial Hall
- Remembrance Service – Sunday 8th November

12. To note future meetings /extra information

- Planning Committee meeting on Monday 9th November at 5.00 pm
- Millennium Room Management Committee meeting on Wednesday 11th November at 6.00pm

13. Any other business that the Chairman considers to be of urgency

Confidential matters –The press and public will be excluded from the meeting for the following item of business because of the confidential personnel nature and contractual nature of the business to be transacted – Public Bodies (Admission to Meetings) Act 1960.

14. Enforcement

To note any Enforcement resolutions and raise any concerns

15. Personnel Issues

To discuss recommendations from Personnel Committee.

The next meeting of St Just in Roseland Parish Council will be held on Monday 7th December 2026 in the Millennium Rooms, St Mawes.

Helen Couch – Parish Clerk & Responsible Financial Officer