



ST. JUST IN ROSELAND PARISH COUNCIL

V.A.T. No. 527 0370 65

The Millennium Rooms, The Square, St Mawes, Truro TR2 5AG
parishclerk@stjustinroseland-pc.gov.uk Telephone: 01326 270799

NOTICE OF THE MEETING OF THE PERSONNEL COMMITTEE

To be held in the Millennium Room, St Mawes

Monday 24th November – 5.00 pm til 6.00 pm

Today's date – 18th November 2025

All members of the Personnel Committee are hereby summoned to attend for the purpose of considering and resolving upon the business as set out in the agenda.

Please note that under the Openness of Local Government Bodies Regulations 2014 this meeting may be recorded.

AGENDA

- 1. To accept apologies for absence**
- 2. Declaration of Interest:**
 - a) Disclosable Pecuniary Interest
 - b) Non-registerable Interest
 - c) Of gifts to the value of more than £25
 - d) To consider requests for dispensation on items on the agenda
- 3. Public Participation**

Members of the public may address Councillors on any item on the agenda, for no longer than 3 minutes per person. This agenda item shall not exceed 15 minutes.
- 4. To confirm the minutes of the previous meeting held on 20th October and discuss any matters arising not on the agenda.**
 - Benchmarking of Parish Clerk Job
- 5. To review the following policies and make recommendations for Full Parish Council**
 - Staff Disciplinary Policy and Procedure
 - Grievance Policy and Procedure
- 6. Any other business that the Chairman considers to be of urgency**

Helen Couch – Parish Clerk & Responsible Financial Officer