

Minutes of the Millennium Rooms Management Committee of St Just in Roseland Parish Council held on Wednesday 20th April 2022 in the Millennium Rooms, St Mawes. The meeting commenced at 5.30pm.

Committee Councillors Present: P Salter (Chairman), E Andrew, A Marchant,
No other Councillors in attendance.
Also present: R Fordham (Roseland Visitor Centre Coordinator)
No members of the Public in attendance.

1. To accept apologies for absence – K Warren (Chairman)

2. Declaration of Interest:

- a) Disclosable Pecuniary Interest – none declared
- b) Non-registerable Interest – none declared
- c) Of gifts to the value of more than £25 – none declared
- d) To consider requests for dispensation on items on the agenda – none declared

3. Public Participation - none

4. Confirmation of the minutes of the meetings held on 8th November 2021

The Council **RESOLVED**, by a show of hands by those who had attended the said meeting be approved. All in favour and they were duly signed by the Chairman.

5. To discuss the Roseland Visitor Centre including current opening hours and number of volunteers.

RVC Coordinator explained that it was proving difficult to attract enough volunteers to staff the RVC fully and at present we are only able to open in the mornings. There is a possibility of trying afternoon opening in the Summer, discussions will take place with the current volunteers to see if they are happy to be flexible. Cllr Marchant asked if it would be possible to have a leaflet dispenser with a raisable lid outside the building so the map and guide could be available even when the RVC is closed.

6. To discuss the Millennium Rooms including regular bookings and painting of building

The number of regular bookings is steady, with some new activities making bookings. The Easter Makers Market was very popular and will hopefully be repeated.

Cllr Salter to do a survey of the building regarding painting requirements. This will be put out to tender, with the inside of the Millennium Rooms being the focus for next winter.

7. To discuss the current website – www.stmawesandtheroseland.co.uk

It was agreed that the back office of the current website is not fit for purpose, RVC Coordinator to speak to designers of the St Just in Roseland Parish Council website to discuss possibility of changing the functionality of the back office while keeping the overall design intact. Cllr Marchant discussed the possibility of having the website as a downloadable app aswell, it was agreed that this is a definite option for the future.

8. To review and discuss the constitution for this committee

RVC Coordinator to discuss with Parish Clerk the possibility of getting more representations from groups using the Millennium Rooms to attend the Committee meetings – St Mawes Art Group, Harbour Lights, and possibly an RVC volunteer.

Councillors were thanked for attending and the meeting closed at 6.00 pm

Signed by Chairman

Dated