

Minutes of the Meeting of St Just in Roseland Parish Council held on Monday 9th May 2022 in the Millennium Rooms, St Mawes. The meeting commenced at 7.00pm.

Councillors Present: P Salter (Vice Chairman), E Andrew, R Baylis, R Giles, S Goldsmith, L Rogers-Baltazar, A Marchant, K Warren*, C Williams, P Young

Also present: H. Couch (Clerk), J Masters (Assistant Clerk) and 2 members of the public.

Cllr Warren as previous Chairman welcomed everyone to the first meeting of the New St Just in Roseland Parish Council for this financial year.

1. Election of Chairman and Vice Chairman

Cllr Salter was proposed by Cllr Giles and seconded by Cllr Baylis. All in favour by a show of hands. Cllr Salter was duly elected and signed his office of declaration chairing the rest of the meeting. Cllr Warren was unanimously thanked for his dedication and commitment during his role of Chairman and wished better health for the future, he then left the meeting to a round of applause.

Cllr Giles was proposed as Vice Chairman by Cllr Salter and seconded by Cllr Baylis. All in favour by a show of hands. Cllr Giles was duly elected.

2. Declaration of Office Forms:

All Councillors signed their Declaration of Office forms in the presence of the Clerk.

3. Adopt Policies

It was proposed by Cllr Salter and seconded by Cllr Giles to adopt the General Power of Competence. All agreed by a show of hands.

4. To accept apologies for absence – Cllrs Aston and Cornwall Councillor German

5. Declaration of Interest:

- a) Disclosable Pecuniary Interest – None declared
- b) Non-Registerable Interest – None declared
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

6. Public Participation – A representative from the Roseland Outdoor Education Centre gave a verbal presentation and provided written details of their plans for circulation, it is hoped that there will be an extension to the term agreed by Cornwall Council to September 2022. It was agreed that any financial assistance by the Parish Council would need to be fully investigated for legality reasons and this should be an agenda item for next month.

A verbal update was provided on our Ukrainian visitors in the Parish by one of the sponsors.

7. Confirmation of the minutes of the Parish Council Meeting held on Monday 4th April 2022.

The Council **RESOLVED**, by a show of hands by those who had attended the said meetings be approved. All in favour and they were duly signed by the Chairman.

8. Cornwall Councillor Report – apologies.

9. Clerks Report – Noted.

10. External Committees & Local Representatives

Cllr Goldsmith – REACT – Feasibility study is underway, more details to follow at a later meeting.

Cllr Goldsmith – Roseland Outdoor Centre – fundraising has now started. Options were discussed but a request will need to be made.

Representatives on External Committees –

After discussion, a few changes were made. New details will be forwarded with the minutes. It was agreed for the Clerk to contact the Sailing Club to ask if they would like a Parish Council representative on their management committee.

Cllr Williams was thanked for all her work with the Queens Jubilee, the amount of work undertaken is appreciated by all.

Councillor training recorded – none

11. Correspondence – Noted.

12. Accounts and Finance

The Council was asked to approve the following payments:

The Bacs were approved	£ 64,387.56
Direct Debits/Debit Card/ Standing Orders shown as paid in April	£ 14,428.95
Salaries for April	£ 6,151.29
Income shown as received during April	£ 66,060.95

Approval of the payments of accounts was proposed by Cllr Giles and seconded by Cllr Young. All in favour by a show of hands. **RESOLVED** by the Council.

The car park income for April was noted.

	Pay & Display	Pay & Display	Permits	Permits	Total
	Monthly	Cumulative	Monthly	Cumulative	Cumulative
Apr-20	8.50	8.50	23,486.01	23,486.01	23,503.51
Apr-21	9,753.15	9,753.15	29,695.00	29,695.00	39,448.15
Apr-22	19,444.00	19,444.00	35,305.00	35,305.00	54,749.00
Apr 2022 comparable with 2020	Up 9,690.85	Up 9,690.85	Up 5,610.00	Up 5,610.00	Up £15,300.85

This includes £16,193.39 (gross) taken on card payments.

The following recommendations were received, following the Internal Auditors check:

- To approve the Annual Governance Statement 2021/2022
- To approve the Income & Expenditure for year ended 31st March 2022
- To approve the Balance Sheet for year ended 31st March 2022
- To approve the Bank Reconciliation for year ended 31st March 2022
- To approve the Annual Return for year ended 31st March 2022
- To approve publication of dates for year ended 31st March 2022

Cllr Baylis proposed to approve all of these documents for the year ended 31st March 2022. Cllr Salter seconded. All approved by a show of hands. The Chairman will now sign the official documents. Clerk was thanked for all the extra work required to complete the End of Year Accounts.

13. Note Committee Meetings held since last Full Parish Council Meeting

Planning Committee Meeting held on 11th April was noted and decisions made by Cornwall Council were recorded.

Millennium Rooms Management Meeting held on 13th April was noted and the recommendation to working with Vision ICT (our current provider) for a website for the Roseland Visitor Centre was agreed. Clerk can agree up to £1700.00.

Finance Committee Meeting held on 25th April was noted and Cllr Baylis gave a verbal update, including the latest position with the cleaning contract. A recommendation was made to accept the insurance quote for 3 years, proposed by Cllr Baylis and seconded by Cllr Giles. All approved by a show of hands.

12. Parish Issues/Concerns

Jubilee – Cllr Williams updated on the progress of the organised events and have a final meeting organised for the 31st May. Clerk requested to order a banner for the Parish Council for the procession. It was agreed to transfer £750.00 to the St Mawes Jubilee Committee. Clerks office to assist in advertising all events.

It was agreed that the Clerk should contact our contractor for the footpath between Buckeys Lane and Tredenham Road to request a cut back, before ordering hardcore. Cllr Giles will assist the contractor with the required work.

Any other issues -

A discussion took place regarding a recent break in and anti-social behaviour, it is hoped that these are individual acts but we will continue to monitor the situation.

It was agreed that the triangle area opposite the Watch House would be an agenda item for next month.

13. Future Meeting Dates

Planning – Tuesday 10th May 2022 @ 6.00 pm
Car Park – Wednesday 18th May 2022 @ 5.30 pm
Finance – Wednesday 18th May 2022 @ 6.30 pm

14. Any other business that the Chairman considers to be of urgency

Clerk to check Bosloggas footpath.

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Enforcement

Personnel Issues

There being no further business, the meeting closed at 8.55 pm

The next meeting is on the 6th June 2022 at 7.00 pm, venue to be confirmed

Signed as a true record.....Chairman Cllr. P Salter