

**Minutes of the Finance Committee of St Just in Roseland Parish Council held on Monday 25<sup>th</sup> April 2022 in the Clerks Office, Millennium Rooms, St Mawes. The meeting commenced at 5.30 pm.**

Councillors Present: R Baylis (Chairman), P Salter, R Giles  
Also present: H. Couch (Clerk)

Cllr Baylis welcomed everyone to the finance committee meeting of St Just in Roseland Parish Council.

**1. To accept apologies for absence** – K Warren (Chairman of Parish Council)

**2. Declaration of Interest:**

- a) Disclosable Pecuniary Interest – None declared
- b) Non-Registerable Interest – None declared
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

**3. Public Participation** – None

**4. Confirmation of the minutes of the Finance Committee held on Monday 7<sup>th</sup> March 2022.**

The Council **RESOLVED**, by a show of hands by those who had attended the said meetings be approved. All in favour and they were duly signed by the Chairman.

**5. To Review the final figures for 2021/2022**

Clerk updated that the year end has been completed and that the internal auditor had signed the report, this will now be passed to Full Parish Council for the resolution to send to the external auditor.

**6. Contracts/Quotes/Grants**

The cleansing and maintenance contract was discussed, Cllr Baylis is still awaiting a breakdown between the quote 01.07.2021 and the 09.04.2022. Clerk to chase Churchill Services.

The St Just in Roseland Institute Insurance quote has been received for £594.03. It was agreed that this should be put on the next payment run to be agreed but that in future a grant form should be completed, to be in line with other organisations as our procedures have been reviewed.

A quote for Planters has been received from Lamorran Gardens, after discussion it was agreed to hold on these, Clerk to inform.

An insurance quote has been received for the next three years for £2,877.94, previously we were tied into a three year for £2,326.16 which ends on 31.05.2022. It was agreed to accept the quote for the three years.

It was reported that St Mawes Recreational Ground are investigating installing a basketball area.

A request from Cllr Goldsmith was received asking if the Parish Council would consider buying (or match funding St Just Outdoor Education Centre for community use). After a discussion it was felt that this should be a Full Parish Council discussion when there was more information available.

A couple of grant forms are expected, each form will be treated on its own merit.

Business Rates Appeal – Appointment for 6<sup>th</sup> June at 9.00 to complete a survey.

The request for the balance of the St Mawes element of the Jubilee grant money has been requested and it was agreed to pay.

Cllr Salter reported from the Millennium Rooms Management Committee that the website that is used by the Roseland Visitor Centre is no longer fit for purpose; and it was agreed that a quote should be sought from our current providers. This should be taken to Full Council as a recommendation.

**6. Any other business that the Chairman considers to be of urgency**

Cllr Baylis discussed his reservations about purchasing equipment on behalf of a local organisation. This will be a future agenda item for Finance .

**There being no further business, the meeting closed at 6.30 pm**

**Signed as a true record.....Chairman Cllr. R Baylis**

**Dated .....**