

Minutes of the Meeting of St Just in Roseland Parish Council held on Monday 5th June 2023 in the Millennium Rooms, St Mawes. The meeting commenced at 7.00pm.

Councillors Present: R Giles (Chairman), K Warren (Vice Chairman), E Andrew, P Salter, L Balthazar-Rogers, R Baylis, S Goldsmith, A Fordham

Also present: J German (Cornwall Councillor), H Couch (Parish Clerk), R Fordham (Parish Administrator) and two members of the public.

1. To accept apologies for absence – Cllr Williams, Marchant

2. Declaration of Interest:

- a) Disclosable Pecuniary Interest – None declared
- b) Non-Registerable Interest – None declared
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

3. Public Participation

St Just Institute:

It was reported that a quote had been requested to put in a door from the Hall kitchen to the back garden. The Warm Hub is going well and the Community Bus was used on one occasion for a mystery trip.

A concern was noted that a footpath in St Just in Roseland, which is currently waiting to be added to Cornwall Council's definitive list of footpaths, has been recently ploughed over and made unusable. Clerk to check progress of footpath application with Cornwall Council. The Clerk was asked to check if there was any progress in the appeal process concerning the hedge in St Just in Roseland.

4. Confirmation of the minutes of the Parish Council Meeting held on Monday 2nd May 2022.

The Council **RESOLVED**, by a show of hands by those who had attended that the said minutes be approved. All in favour and they were duly signed by the Chairman.

Matters arising:

Update on Public Telescope

Confirmation has been received that St Mawes Hotel will donate £300 towards the cost of the installation of a new public telescope, Cllr Baylis proposed that the parish council should now order a new telescope. This was seconded by Cllr Giles. All in favour.

Update on gardening by Waterloo Close

A quote has been requested for removal of overgrown vegetation from this area, prior to new planting.

Potholes

It was noted that out of the eleven potholes reported throughout the parish, using the Report it facility on the Cornwall Council website, eight had been made good within three days. Councillors were urged to make use of the facility as much as possible.

5. Cornwall Councillor Report

Cllr Giles noted disappointment that Cllr German didn't get the vote for leader of Cornwall Council. Armed Forces Day – June 24th. It was confirmed that a one-way system will be in place in St Mawes for this event, but there was a concern that this has not yet been advertised. Parish administrator to publicise this on social media.

Hedge at Larkfield – this has been trimmed, but Live West have confirmed they will cut the hedge back properly in the autumn.

Tall Ships 2023 – the Roseland Community Bus has been booked for the day of the Parade of Sail; and the Gerrans and St Mawes Football Club are planning to open the bottom half of their field for parking.

6. Clerks Report - Noted

7. External Committees & Local Representatives

REACT - Cllr Goldsmith reported that despite the sad news of the death of Professor Richard Cochrane, REACT were planning to carry on with his work. A feasibility study has been completed, and they are hoping to produce a Roseland Climate Action Plan.

Gig Club – Cllr Giles asked the Parish Council if they would allow the Gig Club to commence building the foundations of the shed to be built at the top of the car park. This was agreed, although a concern was noted about traffic management of construction vehicles during the summer season.

St Just in Roseland – The gate from the playing field into the next field has fallen over. Cllrs Giles and Salter to inspect. They will also inspect the old benches currently in store at the Institute to see if they can be reused, or if they should be disposed of.

8. Correspondence – Not distributed for this meeting

9.. Accounts and Finance

The Council was asked to approve the following payments:

The Bacs were approved	£69,951.66
Direct Debits/Debit Card/ Standing Orders shown as paid in May	£12,961.11
Salaries for May	£5,036.85
Income shown as received during May	£49,793.90

The car park income for May was noted.

	Pay & Display	Pay & Display	Permits	Permits	Total
	Monthly	Cumulative	Monthly	Cumulative	Cumulative
May-21	24,676.85	34,430.00	2,706.00	32,401.00	66,831.00
May-22	27,726.35	47,170.35	1,558.33	36,863.33	84,033.68
May-23	23,675.05	40,801.60	1,200.00	30,695.86	71,497.46
May 2023 comparable with 2022	-4,051.30	-6,368.75		-6,167.47	-12,536.22

This includes £24,944.60 (gross) taken on card payments.

The Council was asked:

- To Consider the Income and Expenditure during May 2023, and approve the payments of accounts and note car park monthly income
- To consider and approve Annual Governance Statement 2022/2023 including the conflicts of interest form.
- To confirm the current insurance cover for St Just in Roseland Parish Council
- To consider and approve the Income & Expenditure for year ended 31st March 2023
- To consider and approve the Balance Sheet for year ended 31st March 2023
- To consider and approve the Bank Reconciliation for year ended 31st March 2023
- To consider and approve the Annual Return for year ended 31st March 2023

Approval of the payments of accounts was proposed by Cllr Baylis and seconded by Cllr Salter. All in favour by a show of hands. **RESOLVED** by the Council.

The Clerk was asked to investigate the progress of the rate review of the Millennium Rooms by Hampton Lovett.

A concern was raised that the grant application submitted by Gerrans and St Mawes Football Club only contained financial details up to May 22, in effect the same as last year. Clerk to query.

Roseland Centre – Still awaiting confirmation from our Solicitors.

10. Note Committee Meetings held since last Full Parish Council Meeting

- Finance Committee – To note meeting held on Wednesday 10th May 2023
- Car Park Committee – To note meeting held on Wednesday 10th May 2023

- Planning Committee – To note meetings held on Monday 15th May & 22nd May 2023

11. Parish Issues/Concerns

Update on footpath between Buckeys Lane and Tredenham Road:

The safety barriers are now in place.

Traffic Speed in St Just in Roseland

There is increasing concern in St Just in Roseland about the speed of vehicles on Windmill Hill. Clerk to organise meeting with police, Cornwall Council, Community Speedwatch, Cornwall Councillor and residents. This could be linked in with the proposed 20mph traffic management scheme for the parish.

Proposed 20mph for St Mawes and St Just in Roseland

The proposed plans for the new 20mph speed limit were discussed. Clerk/parish administrator to chase up detail and date of public consultation when the plans will be displayed in the Millennium Room.

Any other issues/concerns in Parish

A concern was noted about the prevalence of dog mess in the picnic area above the Millennium Rooms. Clerk/parish administrator to order signage. It was also decided to order a new picnic bench for this area.

Signage was also requested for the Coppice above Summers Beach, as a BBQ took place recently under the trees, which could constitute a safety hazard. Clerk/parish administrator to action.

The Council has received a quote for replacing the fencing along the Coppice above Summers Beach. Cllr Andrew proposed accepting the quote, and this was seconded by Cllr Salter. As the work cannot be done for a couple of months, the contractor will make the fence safe until the quoted work can be completed. There is also a bench that is unsafe – Cllr Giles and Salter to check

Clerk/parish administrator to source costing to make parish noticeboards weatherproof with the aim of reducing the use of single use laminating pouches.

A concern was raised about the huge amount of waste and overflowing bins caused by fish and chip boxes from the Watch House. Clerk/parish administrator to investigate asking the Watch House to provide their own refuse bins.

Due to the increase in litter on Sam's Bank, another Parish Council bin will be placed in the vicinity.

The Clerk was asked to contact South West Water again to get an explanation of the sewage works carried out in the parish in the Spring.

A concern has been raised about the signage at Tavern Beach, and the incidence of St Mawes Pier and Harbour Company signs being placed over Cornwall Council ones. Clerk to contact Pier and Harbour Company, administrator to contact concerned resident.

A query over additional car park signage at St Just in Roseland Church was raised – clerk/administrator to contact the Church Office.

12. Future Meeting Dates

- Personnel Committee – Monday 12th June @ 5.30pm
- Planning Committee – Monday 19th June @ 6.00 pm

13. Any other business that the Chairman considers to be of urgency

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14. Enforcement - None

15. Personnel Issues - None

There being no further business, the meeting closed at 8.20pm

The next meeting is on Monday 3rd July 2023 at 7.00 pm in the Millennium Rooms, St Mawes

Signed as a true record.....Chairman Cllr. Giles