

## **Minutes of the Meeting of St Just in Roseland Parish Council held on Monday 8<sup>th</sup> April 2024 in the Millennium Rooms, St Mawes. The meeting commenced at 7.00pm.**

**Councillors Present:** A Fordham, A Marchant, E Andrew, K Warren, R Giles (Chair), P Salter, R Baylis, P Hare-Scott, K Ives, C Williams, S Goldsmith

**Also present:** H Couch (Parish Clerk), R Fordham (Parish Administrator), and six members of the public

**1. To accept apologies for absence** – J German (Cornwall Councillor)

### **2. Declaration of Interest:**

- a) Disclosable Pecuniary Interest – None declared.
- b) Non-Registerable Interest – None declared
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

### **3. Public Participation**

#### Interpretive Centre – St Just in Roseland Church

The meeting was given an update on the progress of the build. Preliminary works have started, with the drainage and sewer works in St Just in Roseland nearly finished. The main building work and pond clearance is starting in April/May. Designs for the interior of the Interpretive Centre are being selected, and invitations for submitting local content will be sent out. Renwicks, the new café, has opened, and is proving very popular. It was emphasised that the building work has to take place during the spring/summer, as one of the criteria of the grant funding for this project is that all money has to be spent by December 2024.

#### Speed restrictions – Windmill Hill, St Just in Roseland

A resident raised an ongoing concern about speeding on Windmill Hill. This would be discussed later under agenda item 11.

### **4. Confirmation of the minutes of the Parish Council Meeting held on 4<sup>th</sup> March 2024**

Cllr Goldsmith requested an addition be made and that it is recorded her beliefs that all Parish Council noticeboards should be weatherproofed to remove the need for laminating.

The Council **RESOLVED**, by a show of hands by those who had attended that the said minutes be approved, to include Cllr Goldsmith's request. All in favour and they were duly signed by the Chairman.

#### Matters Arising:

#### Condition of Summers Beach steps

The Parish Administrator reported that no reply had been received to the email sent to Cornwall Council on March 7<sup>th</sup>, stating that in the view of the Parish Council, Cornwall Council have assumed responsibility for any accidents that occur until such time as the steps are made safe, as they have still not resolved the issue of ownership. Parish administrator to chase.

#### Bus Shelter at Halwartha

The Clerk reported that a meeting had taken place with an officer from Cornwall Council Bus Operations and Cormac at the site at Halwartha where a request had been made for a possible bus shelter for children waiting for the bus to school. It was confirmed that due to the nature of the site, although a similar bus stop to the one across the road was a possibility, there were no grounds for installing an actual shelter, as according to Cornwall Council's records, the Truro-bound Halwartha area is only a request stop - the officer also stated that there were no records of school children catching the bus from Halwartha as the designated bus stops for the school bus are St Mawes Car Park and the Polvarth Estate. The officer also confirmed that although Cornwall Council do own the land where a bus stop could be sited at Halwartha, they would not proceed without consultation and agreement with neighbouring residents, which is unlikely to be forthcoming.

Cllr Goldsmith also requested that the site at St Just in Roseland be looked at again, although the Clerk explained the difficulties with it.

#### Permissive Footpath, Harbour View to Trethewell

The Clerk confirmed that Cllr German was still following this up.

**5. Cornwall Councillor Report** – Not present but still available to take any questions.

### **6. Clerks Report**

- The new public toilet doors have been installed.
- The new benches have been secured, and the steps outside the Millennium Room power-washed.

- The new tarmac and relining has taken place in the St Mawes Car Park – a query was raised again about requesting a financial contribution from the Rising Sun, due to the damage caused by their building works over the winter of 2023/24.
- New contracts are now in place, and the newly appointed Parish Council landscape gardener has made his initial report, which includes plans for planters outside the Arcade, the Holy Well, and the raised wall bed at the Bohella Bank, which is the biggest challenge. Included in his report was confirmation that the oak tree in the flower bed at the entrance to Waterloo Close is infected with terminal rot and should be removed.
- Parking permits – 103 annual and 283 resident parking permits have been issued in the last two weeks.
- Anti-Social Behaviour Order team were contacted about an incident – Clerk liaising with police and other authorities.
- The Community project at the St Mawes Recreation Ground is well underway, and with the help from Parish Council and other grants, phase 1 should be complete shortly.
- Due to a major external fault, there was no broadband service in the Millennium Rooms or car park from Friday 5<sup>th</sup> April to the afternoon of Monday 8<sup>th</sup> April.
- It was reported that Biffa (the new Parish Council cleaning contractor) has made an excellent start in bringing the village up to standard, which has been noted by residents. They are also in the process of replacing litter bins around the Parish.
- The External Audit for the end of the Financial Year is booked for the end of April.

## 7. External Committees & Local Representatives

Cllr Williams reported that the programme for the 80<sup>th</sup> anniversary celebrations of D Day on June 1<sup>st</sup> was being finalised. All information will be summarised in a handout in the May edition of the Roseland Magazine.

Cllrs Goldsmith and Ives reported that the Roseland Centre had held its first daily holiday workshops for children, which had been very successful. The first residential course was booked for the first week in May. The Centre will be holding an Open Day, also on 1<sup>st</sup> June 2024.

Cllr Ives will be attending Code of Conduct training on 21<sup>st</sup> May 2024.

Cllr Baylis had attended the Community Land Trust meeting.

## 8. Correspondence – Noted

An email was read out which expressed concern about the current safety signage on Tavern Beach. A discussion was held in which it was noted that the signage had been erected at the request of Devon and Cornwall Police in 2023, and according to RNLI and Coastguard guidelines. The importance of easily identifiable safety signage was also stressed. Councillors will inspect the signage at the beach, and further advice will be requested. Parish administrator to action.

The St Mawes Carnival Committee requested financial support from the Parish Council by email for a uniform for a St Mawes Events Team for Carnival week, which could also be used for other parish events throughout the year. A concern was noted by councillors about the difficulty of overseeing this – correct sizes, laundering and returning after an event, storage etc – and it was suggested that high vis tabards or lanyards might be a better option. A grant application has been forwarded to the Carnival Committee for return to the Finance Committee. A request for Union Jacks and Cornish flags was also made – Cllr Ives stated that he has a store left over from the Platinum Jubilee/Coronation and would be happy to lend them to the Carnival Committee. Parish administrator to action.

## 9. Accounts and Finance

The Council was asked to approve the following payments:

The Bacs were approved	£2,201.76
Direct Debits/Debit Card/ Standing Orders shown as paid in March	£39,550.80
Salaries for March	£7,209.20
Income shown as received during March	£40,315.50
The car park income for March was noted.	

	Pay & Display	Pay & Display	Permits	Permits	Total
	Monthly	Cumulative	Monthly	Cumulative	Cumulative
Mar 22	7,387.35	242,141.00	0.00	42,150.00	284,291.00
Mar 23	5,430.10	229,988.75	0.00	43,807.33	273,796.08
Mar 24	13,077.60	226,188.90	0.00	37,035.86	263,224.76
<b>Mar 2024 comparable with 2023</b>	7,647.50	-3,799.85		-6,771.47	-10,571.32

This includes **£11,768.80** (gross) taken on card payments.

Approval of the payments of accounts was proposed by Cllr Baylis and seconded by Cllr Salter. All in favour by a show of hands. **RESOLVED** by the Council.

Update on Toilet Cleansing – St Just in Roseland and St Mawes

The Clerk reported that there had been no response to the advert for a cleaner for the public toilets. The requirement is for seven days a week on a part-time basis, but a new re-worded advert will be issued with the hope of creating a workable job-share.

Replacement railings for Tavern Beach and view quote

A quote for £1600 has been received for the replacement railings, which the St Mawes Pier and Harbour Company have agreed to pay 50%. A concern was noted that ownership of Tavern Beach is unclear – this situation has been ongoing, and care needs to be taken with acceptance of this donation. Clerk to check insurance and Register of Assets.

Possible sponsorship for TS Maybe for 2024

The Clerk has stressed to the Roseland Youth Sailing Trust that following the situation last year, the Parish Council would only offer sponsorship for a child or young person who is resident in the parish of St Just in Roseland. A grant application form should be sent to the group.

**10. Meetings held in March 2024**

- Planning Meeting - 11<sup>th</sup> March – Noted and no further action required.
- Public Meeting – St Just in Roseland Parish Plan - 18<sup>th</sup> March 2024  
Following this meeting, the Parish Council was asked to select a councillor to act as liaison between the coordinating panel (which will oversee the various focus groups formed to cover different aspects of the Parish Plan) and the Parish Council. Cllr Fordham was nominated by Cllr Giles and seconded by Cllr Andrew. All in favour. Cllr Goldsmith expressed her interest in being involved.

It was noted that all councillors are of course free to join any focus groups that they wish, but they will be doing that as a resident, and will not be representing the views of the Parish Council.

**11. Parish Issues/Concerns**

Cormac Report for RadarClass – A3078 Windmill Hill, St Just in Roseland, Sites 1 and 2 and discuss any action required

It was noted by Cllr Warren that the reports summarised the data that had been collected but did not offer any solutions or suggestions. The Parish Council agreed to investigate the possibility of installing a mobile speed activation sign which indicates current speed (as in Tregony) and also to make enquiries about the correct and most suitable locations. A concern was raised that installing this type of radar speed sign would require extra safety features.

Footpath along the Percuil from Freshwater Boatyard.

Cllr Andrew noted that there was a landslide along this footpath. Clerk to report.

**12. Future Meeting Dates/Road Closures:**

- Millennium Rooms Meeting to be held on Monday 15<sup>th</sup> April @ 5.00 pm
- Planning Meeting to be held on Monday 15<sup>th</sup> April @ 6.00 pm
- Finance Meeting to be held on Monday 29<sup>th</sup> April @ 5.30 pm
- Car Park Meeting to be held on Monday 29<sup>th</sup> April @ 6.15 pm
- Emergency Road Closure on Church Hill, following structural damage to the wall below Estuary House. This was put in place on 8<sup>th</sup> April 2024 and may continue for four weeks. Diversion signs are in operation.

**13. Any other business that the Chairman considers to be of urgency**

A code of conduct review for Cllr Warren was noted.

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**14. Enforcement - None**

**15. Personnel Issues - None**

**There being no further business, the meeting closed at 8.30pm.**

The next meeting is on Monday 15<sup>th</sup> May 2024 at 7.00 pm

**Signed as a true record.....Chairman Cllr Giles**