

**Minutes of the Millennium Rooms Management Committee of St Just in Roseland Parish Council held on Monday 15<sup>th</sup> April in the Millennium Rooms, St Mawes. The meeting commenced at 5.00pm.**

Committee Councillors Present: P Salter, C Williams, E Andrew (Chair)

No other Councillors in attendance.

Also present: A representative from St Mawes Art Group, H Couch (Parish Clerk), R Fordham (Parish Administrator), P Rosewall (Caretaker)

No members of the Public in attendance.

**1. To accept apologies for absence – Cllr Marchant**

**2. Declaration of Interest:**

- a) Disclosable Pecuniary Interest – none declared
- b) Non-registerable Interest – none declared
- c) Of gifts to the value of more than £25 – none declared
- d) To consider requests for dispensation on items on the agenda – none declared

**3. Public Participation – None**

**4. Confirmation of the minutes of the meetings held on 8<sup>th</sup> November 2023**

The Council **RESOLVED**, by a show of hands by those who had attended the said meeting, that the minutes be approved. All in favour and they were duly signed by the Chairman.

**5. To discuss the Roseland Visitor Centre**

- The visitor numbers have obviously been reduced over the winter since the last meeting of the MRMC; figures to be produced at the next meeting in November will illustrate if the current downward trend in visitors to the Centre will continue over the year. The new feather flags put outside while the Centre is open are very noticeable, and will hopefully attract more people in. However the importance of the Visitor Centre as a hub for local residents is equally important – handing out recycling bags, booking the tennis court and Community Bus, parking permits etc.
- New stock lines will not be introduced at the moment.
- The lack of volunteers was discussed, as occasionally the Visitor Centre does have to close due to lack of cover. The Centre Manager will increase requests and adverts.
- Thanks were offered to the volunteers who provide such an excellent service.

A concern was noted that, following the broadband outage in the car park for one weekend in April, change for the car park should be available in the Visitor Centre during opening hours. Centre Manager to ask volunteers if they are happy to do this.

**6. To discuss RVC Map and Guide 2024**

- The Map was available for February half term this year, which was an improvement on 2023, and has been distributed to other TIC's and advertisers. The Guide did not have enough advertisers and has been discontinued for this year.
- Centre Manager to investigate a downloadable St Mawes and the Roseland app. The QR code on the door is working well.

**7. To discuss the Millennium Rooms including maintenance and regular bookings**

- The new Parish handyman has jetwashed the outside steps to both sides of the building, and the new windows on the top landing have been installed.
- The water/flooding problem at the back of the building was discussed, with the possibility of an ACO drain being installed to channel the flow of water to a drain. Luke Dunstone will clear the back of the building again once the weather dries up, and then installation can take place. Once this is done, tenders will be invited for repainting the exterior of the building.
- The flagpole needs to be repaired – not currently in use.
- The interior of the Millennium Room itself will need decorating in the winter – the rest of the interior was completed last year.
- Parish Administrator to action a fire drill, and also check dates for PAT testing and stairlift servicing.
- Bookings for the Room are very regular throughout the week/month.
- Thanks were offered to the caretaker, who keeps the building in such good condition.

**8. To consider any other business associated that the Chairman considers to be of urgency**

None

The meeting closed at 5.35pm.

**Signed by Chairman..... (Cllr E Andrew)**

**Date**