

Minutes of the Meeting of St Just in Roseland Parish Council held on Monday 12th May 2025 in the Millennium Room, St Mawes. The meeting commenced at 7.00pm.

Councillors Present: R Giles (Chair), A Marchant, K Ives, A Fordham, K Warren, P Salter, R Baylis, P Hare-Scott, S Goldsmith

Also present: J German (Cornwall Councillor), H Couch (Parish Clerk), R Fordham (Parish Administrator) and one number of the public.

Cllr Giles congratulated Cllr German on his re-election as Cornwall Councillor for St Goran, Tregony and the Roseland.

1. Election of Officers:

Chair and Vice Chair

Cllr Giles was proposed as Chair by Cllr Baylis and seconded by Cllr Ives. All in favour by a show of hands. Cllr Giles was duly elected and signed his declaration of office.

Cllr Fordham was proposed as Vice Chairman by Cllr Giles and seconded by Cllr Salter. All in favour by a show of hands. Cllr Fordham was duly elected and signed his declaration of office.

Signing of Declaration of Office/Email Agreement/Statement of Assurance

All declaration of office forms were signed in the presence of the Clerk.

Adoption of General Power of Competence

All agreed the adoption by a show of hands

Committee Membership Allocation

Membership of committees were discussed and agreed. The form will be updated and uploaded to the website.

2. Apologies for absence: Cllr Williams, Cllr Andrew

3. Declaration of Interest:

- a) Disclosable Pecuniary Interest – None declared
- b) Non-Registerable Interest: - None declared
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

4. Public Participation: None

5. Confirmation of the minutes of the Parish Council Meeting held on 7th April 2025.

The Council **RESOLVED**, by a show of hands by those who had attended that the said minutes be approved.

Matters arising:

St Mawes Traffic Consultation

A meeting was held with Cormac to discuss the results of the traffic/parking consultation that took place earlier in the year. Due to the high number of negative responses, alterations have been made. Cormac will contact everyone who responded to the consultation and come back to the Parish Council with the updated plans.

Update on decoration of Millennium Rooms

The exterior of the Millennium Rooms has now been repaired and decorated.

New PA system

The Parish Council now has a PA system that will be available for loan throughout the Roseland. Administrator to research storage and a travel system.

Traffic on Hillhead

The Clerk reported that the police are aware of traffic violations on Hillhead and also Buckeys Lane, and that the situation is being monitored.

6. Cornwall Councillor Report

Cllr German noted the Roseland Cluster Meeting that will be taking place in the Millennium Room on Thursday 22nd May at 2.00pm. Cornwall Police and Speedwatch personnel will also be attending.

Tregony Memorial Hall have been served notice that the Police Office will be closing. Cllr German has requested information.

7. Clerks Report

The clerk is waiting for sign-off from the auditor for last year's accounts, and end of year figures are about to be finalised. Legal processes are continuing for parish issues.

8. External Committees & Local Representatives

Roseland Centre – Cllr Ives noted that the Centre will be trialling the use of a yurt.

The Clerk noted that Code of Conduct training for councillors is mandatory for this term of office, either via CALC for a fee or Cornwall Council.

9. Correspondence

An email was received from a member of the public concerned about unattended dogs on beaches, and on Sam's Bank. Administrator to post reminders of timings on dog-friendly beaches; and to ask dog-owners to make sure that they are properly supervising their pets. Beach signage to be checked.

An email has been received from St Mawes School requesting funding for the next trip to London. Clerk to liaise with school for the correct documentation, and also to send a letter congratulating the school on the recent 'Good' Ofsted report.

10. Accounts and Finance

The Council was asked to note the following payments:

Direct Debits/Debit Card/Standing Orders shown as paid in April	£46,429.33
Salaries for April	£ 8,657.38
Income shown as received during April	£58,778.97

Approval of the payments of accounts was proposed by Cllr Baylis and seconded by Cllr Marchant. All in favour by a show of hands. **RESOLVED** by the Council.

The car park income for April was noted.

	Pay & Display	Pay & Display	Permits	Permits	Total
	Monthly	Cumulative	Monthly	Cumulative	Cumulative
Apr – 24	19,444.00	19,444.00	35,305.00	35,305.00	54,749.00
Apr – 25	16,193.80	16,193.80	33,766.70	33,766.70	49,960.50
Apr 2025 comparable with 2024	-3,250.20	-3,250.20	-1,538.30	-1,538.30	-4,788.50

This includes £18,171.80 (gross) taken on card payments.

11. To note Committee Meetings held since last Full Parish Council Meeting and discuss recommendations:

- Planning Meeting held on 14th April 2025
- Finance Meeting held on Monday 28th April and discuss any recommendations:
 - A grant application from the St Mawes Recreational Ground has been received, and it was agreed to defer this until communication has been received in writing about the ownership. The Clerk reported that this has now been received, so legal advice will now be sought to ensure we have the correct details for the Charities Commission.
 - A report was received from the Roseland Centre as requested following the funding stream from the Parish Council.
 - A litter-picking station with tools has been ordered for Summers Beach – this has been offered free of the charge to the Parish Council.
- Car Park Meeting held on Monday 28th April and discuss any recommendations
 - A meeting with an electrician to discuss the possibility of installation extra lighting at the top of the car park and at the entrance to the Recreation Ground highlighted the difficulty and expense of doing this. Solar bollards/lighting have been suggested. Administrator to research.
 - Another leak has been reported at the top of the Car Park – administrator to report.
 - The company proposing to buy the Ship and Castle made a request to the Parish Council to consider the possibility of giving the hotel a number of spaces in the car park, prior to the contract being signed. A response will be sent to the company as it was felt this would bring economic assistance and employment to the village.
 - New payment machines for the car park have been ordered and should be installed before the summer season.

12. Parish Issues/Concerns

Funding application form support request for St Mawes Affordable Regeneration Team

The following resolution was proposed by Cllr Fordham and seconded by Cllr Marchant:

The St Just in Roseland Parish Council and Cornwall Councillor Julian German continue to offer their wholehearted support for the SMART Community Led Housing project, operating under the governance of the Roseland Community Land Trust, that evolved from the Way Forward initiative and seeks to deliver low cost housing for local families. This support comes without prejudice to the Parish Council's position on the details of any planning application that may be submitted.

All in favour. Cllr German also noted his support.

This will allow SMART to apply for money from Cornwall Council to carry out a Planning Performance Agreement and feasibility study.

Possibility of a Farmer's Market in St Mawes

This was noted, but without an individual prepared to take it forward, no further action was agreed.

St Mawes Recreation Ground change of ownership request

See Finance Meeting recommendations above. Concerns were noted about ensuring the clarity of the legal process, and that this should be carefully managed to ensure that the Parish Council is not left with a financial burden. Clerk to obtain legal advice from the solicitors.

Issues were raised over the grass-cutting in various areas of the Parish. Clerk to investigate.

The issue of Tavern Beach fence was requested as an agenda item at the June meeting.

Alberts Lane – Cllr Giles to liaise with concerned resident about the resurfacing of parts of Alberts Lane.

Concerns have been noted about litter in the picnic area above the Millennium Rooms. Clerk has requested an addition of the street cleaning contract with Biffa.

13. Future Meeting dates and road closures:

- Millennium Room Management Committee Meeting on Monday 19th May @ 5.00pm in the Millennium Room
- Planning Meeting to be held on Monday 19th May 2025 @ 6.00 pm in the Millennium Room
- Personnel Meeting to be held on Wednesday 21st May at 5.00pm in the Millennium Room
- Cluster Meeting to be held on Thursday 22nd May at 2.00pm in the Millennium Room
- Finance Meeting TBC before beginning of June

14. Any other business that the Chairman considers to be of urgency - None

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15. Enforcement - None

16. Personnel Issues - None

There being no further business, the meeting closed at 8.23pm

The next meeting is on Monday 2nd June 2025 at 7.00 pm in the Millennium Rooms, St Mawes.

Signed as a true record.....Chairman