

Minutes of the Meeting of St Just in Roseland Parish Council held on Monday 2nd June 2025 in the Millennium Room, St Mawes. The meeting commenced at 7.00pm.

Councillors Present: R Giles (Chair), K Ives, E Andrew, A Fordham, K Warren, P Salter, R Baylis, P Hare-Scott, S Goldsmith, C Williams

Also present: H Couch (Parish Clerk), R Fordham (Parish Administrator) and 16 members of the public

1. To accept apologies for absence: Cllr German (Cornwall Council), Cllr Marchant

2. Declaration of Interest:

- a) Disclosable Pecuniary Interest – None declared
- b) Non-Registerable Interest – None declared
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

3. Public Participation:

Two members of the public addressed the meeting with their concerns about the height of the fence on the slipway down to Tavern Beach. Due to the number of members of the public attending the meeting, Cllr Giles asked the Councillors for agreement to bring forward this item on the agenda so that it was heard next.

11. Height of Tavern Beach Fence

A discussion was held in which all councillors expressed their personal views after listening to the members of public in attendance. The points highlighted included the location of the bench, health and safety concerns, being in an Area of Outstanding Natural Beauty and the advice previously provided by the Clerk in relation to Risk Assessments and Insurance.

Cllr Warren proposed to reduce the height roughly to 900 - 950 mms from 4 rows to 3 all the way. Seconded by Councillor Fordham. All in favour. Clerk will arrange and complete the additional risk assessment work to ensure that the Parish Council are not left liable.

4. Confirmation of the minutes of the Parish Council Meeting held on 12th May 2025.

The Council **RESOLVED**, by a show of hands by those who had attended that the said minutes be approved. All in favour and they were duly signed by the Chairman.

Matters arising:

Mandatory Code of Conduct training for Councillors

The Clerk confirmed that Code of Conduct training would be available free of charge for councillors in June and July. A Teams online session would be arranged in the Millennium Room.

Dogs on beaches and timings

The Administrator confirmed that, following a request from a member of the public to clarify restrictions on dogs on the beaches in St Mawes, Tavern Beach does not have a Cornwall Council dog restriction. However there is still a Pier and Harbour Company sign on the beach wall saying that dogs are not allowed on Tavern Beach from Easter Day until October 1st. Ownership of Tavern Beach and the slipway are still under review.

Summers Beach Steps

The Administrator confirmed that the next stages of repairs to the Summers Beach steps will be carried out from 23rd to 27th June and 7th to 11th July.

Alberts Lane Maintenance

It was confirmed that the owners of the property where building works had caused the surface of Alberts Lane to be eroded had made the footpath level and put down wood chippings to ease the problem.

5. Cornwall Councillor Report

Cllr German was not present, but the Clerk reported on the Roseland Cluster meeting, where Speedwatch was the main focus. With more information provided by the Cornwall Police Speedwatch representative, it was agreed that there would be another push to assemble a volunteer Speedwatch team for the parish.

6. Clerks Report

- The Clerk reported that a full audit has taken place of the 80 benches in the Parish, with repairs being carried out where necessary.
- The internal auditor has signed off on the yearly Parish accounts, which will now be sent to the external auditor.
- The first cut of parish footpaths will be completed by end of the week.

- The new car park machines have been ordered and should be operational by the end of the month.
- Discussions are ongoing with solicitors regarding St Mawes Recreational Ground.
- The ownership of the woodland area to the left of the car park is still under discussion with Cornwall Council. It was decided that this will be an agenda item for July, when the councillors can make their decision.
- The Clerk is continuing to work with the police regarding a number of driving offences in the parish.

7. External Committees & Local Representatives

Cllr Williams thanked the Parish Council on behalf of the Recreation Ground for organising the grass cutting.

Cllr Ives reported that the Roseland Centre has celebrated its one year anniversary.

Cllr Ives reported that the building works had started at the Football Club ground for the new seating and storage facilities.

Cllr Giles reported that the interior of the Gig Club has been cleared in readiness for the building works (planning application not yet received). The new Gig Club building at the top of the car park is nearly finished.

8. Correspondence

The Parish Council has received an email from the Pier and Harbour Company requesting clarification of ownership of various locations in St Mawes. Clerk to respond.

9. Accounts and Finance

The Council was asked to note the following payments:

The Bacs were approved	£2,819.53
Direct Debits/Debit Card/ Standing Orders shown as paid in May	£11,120.01
Salaries for May	£6,093.81
Income shown as received during May	£32,704.91

Approval of the payments of accounts was proposed by Cllr Baylis and seconded by Cllr Giles. All in favour by a show of hands. **RESOLVED** by the Council.

The car park income for May was noted.

	Pay & Display	Pay & Display	Permits	Permits	Total
	Monthly	Cumulative	Monthly	Cumulative	Cumulative
May - 24	27,726.35	47,170.35	1,558.33	36,863.33	84,033.68
May - 25	16,327.50	35,024.10	1,650.00	35,416.70	70,440.80
May 2025 comparable with 2024	-11,398.55	-12,146.25	+91.67	-1,446.63	-13,592.88

This includes £25,720.00 (gross) taken on card payments.

10. To note Committee Meetings held since last Full Parish Council Meeting and discuss recommendations:

- Millennium Room Management Committee Meeting on Monday 19th May – no recommendations
- Planning Meeting on Monday 19th May – no recommendations
- Personnel Meeting on Wednesday 21st May – no recommendations.
- Finance Meeting

A discussion took place and the following documents were agreed and signed

- Annual Governance Statement 2024/2025
- Accounting Statement 2024/2025
- Conflict of Interest with BDO LLP form
- The Internal Auditor report was noted and it was agreed to pay the invoice.

11. Parish Issues/Concerns

St Mawes Traffic Consultation

Following the many public responses to the proposed changes to parking and traffic restrictions in St Mawes, and the ensuing meeting between the Parish Council and Cormac, updated proposals for the three areas of Newton Road, Marine Parade and Lower Castle Road, and Tredenham Road, were noted. Cllr Fordham proposed that the Parish Council should agreed to these proposals, with a provision regarding signage in Tredenham Road.

Seconded by Cllr Andrew. All in favour.

There were various reports of hedges and pathways needing cutting back throughout the parish. As stated in the report, the Clerk repeated that the first cut of paths is currently underway, and that she would liaise with the contractor re hedges.

Cllr Ives reported that there was still an issue with parking along the single lane of roadway along Percuil View. The Administrator had been in contact with Cornwall Housing, who had clarified that there is no parking signage indicating restrictions in that area. However the Housing Officer would be happy to liaise with Highways if necessary. Administrator to action.

Leaking cattle trough – lane to sewage works

This is continuously leaking. Administrator to check responsibility

12. Future Meeting dates and road closures:

- Planning Meeting to be held on Monday 9th June 2025 @ 6.00 pm in the Millennium Room
- Personnel Meeting to be held on Monday 30th June @ 5.15pm in the Millennium Room

13. Any other business that the Chairman considers to be of urgency

None

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14. Enforcement – None

15. Personnel Issues - None

There being no further business, the meeting closed at 8.25pm

The next meeting is on Monday 7th July 2025 at 7.00 pm in the Millennium Rooms, St Mawes.

Signed as a true record.....Chairman