

Minutes of the Meeting of St Just in Roseland Parish Council held on Monday 1st September 2025 in the Millennium Room, St Mawes. The meeting commenced at 7.00pm.

Councillors Present: R Giles (Chair), P Salter, A Fordham, K Ives, S Goldsmith, P Hare-Scott, R Baylis, E Andrew, C Williams, K Warren

Also present: J German (Cornwall Councillor), H Couch (Parish Clerk), R Fordham (Parish Administrator) and two members of the public

1. To accept apologies for absence: A Marchant

2. Declaration of Interest:

- a) Disclosable Pecuniary Interest – None declared
- b) Non-Registerable Interest – Cllr Warren – Toilets at St Just/Pavement Licence Fudge and More
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

3. Public Participation:

A member of the public who is helping the Parish Council with litter picking addressed the meeting about the problem of cigarette butts littering around the parish, and especially around the hotels and public houses. A letter is to be sent to hotels asking them to clear up around their property, and social media posts will aim to highlight the problem.

A hedge on the corner of Penruan Lane and Polvarth Road was also noted which is encroaching onto the main road and causing a visual obstruction. Clerk to send a letter to the owner requesting that it is cut back.

A leak was reported opposite the phone box on Penruan Lane, running into Freshwater Lane. Administrator to investigate and report.

Cllr Giles thanked the member of the public on behalf of the Parish Council for the excellent work being done in clearing up litter and keeping the parish tidy.

4. Confirmation of the minutes of the Parish Council Meeting held on 4th August 2025.

The Council **RESOLVED**, by a show of hands by those who had attended that the said minutes be approved. All in favour and they were duly signed by the Chairman.

Matters arising:

Update on flashing lights on the Memorial Hall

Cllr Baylis reported that although he has tried several times, for some unknown reason it is not possible currently to keep the lights on a steady setting. An electrician has been called to rectify the problem.

Update on Fishermen's Cage – St Mawes Car Park

The Clerk has had a meeting with the fishermen's representative about the untidy appearance of the Cage. He confirmed that three fishermen do still use the cage and agreed that they will now tidy it up. Another meeting has been scheduled for a month's time to gauge progress.

Update on possible alterations to the Millennium Rooms

The Clerk reported that she had an initial meeting with an architect to discuss the building in general and to see what possibilities would be available to us, to enhance the building to accommodate the Heritage Group. An additional meeting of the Millennium Room Management Committee will be arranged in September to discuss the findings and further options.

Update on Parish Website

The Administrator confirmed that the parish website has now updated and requested that all councillors who had not yet submitted photos do so as soon as possible.

Update on possible amendment to Parish Ward Boundary

The Clerk noted that Cornwall Council had confirmed that there wouldn't be a direct recharge to the Parish for undertaking the review to move the St Mawes parish ward boundary to include Nanshuthall and Bosloggas, although there would be a request for the Parish Council to assist with the consultation. The process would start in February 2026, and would take approximately six months to complete. Cllr Baylis proposed that the Parish Council should request that the review is carried out. Seconded by Cllr Fordham. All in favour. Clerk to respond accordingly.

Update on Fire Co-responder issue

A response has been received from the South Western Ambulance Service following the letter from the Parish Council supporting the continuation of Fire Co-Responding in the parish, although this response was considered

unsatisfactory and uninformative by the Councillors. The importance of the Fire Co-Responders to the Roseland Peninsula was again highlighted by the Councillors.

5. Cornwall Councillor Report

Following on from the Fire-Coresponder issue, Cllr German highlighted that in response to repeated requests for evidence on response times by the South Western Ambulance Service, he has been told that it is not possible to produce evidence of response times in the TR2 5 area. This is unsatisfactory and will be pursued.

He highlighted the work of the Radford Charitable Trust, which gives grants and lends instruments from their instrument library to students in Cornwall. There are at present no requests from our parish, so the work of the trust needs to be advertised locally.

He reported on local flooding issues following the recent heavy rain which has been reported to Highways

6. Clerks Report

Issues with bin use

There have been repeated issues of people using the wrong bins, with a current problem in Spinnaker Drive being noted in the meeting. Clerk to contact owner.

Dog poo in the parish

This problem has got steadily worse over the year, with the area by the Castle benches being noted as a particular area of concern. Enforcement Officers can only issue fines if they observe the rules being breached. Administrator to highlight the issue on social media.

Cigarette butts

Following on from the comment in public participation, the Clerk also highlighted the increase in the incidence of cigarette butt littering around the Parish, and confirmed that a letter will be sent to hotels and public houses requesting that they clean up the exterior of their properties.

7. External Committees & Local Representatives

Ukraine Guest Committee – Cllr Ives noted that a decision had been made to stop meetings of the Committee until further notice.

Training – none reported.

8. Correspondence (Cllr Warren left the room)

Letter from resident regarding St Just Toilets

The letter was noted and a discussion held in which it was confirmed that there was no condition in the planning application approval for the Interpretive Centre application regarding keeping the disabled toilets open for 24 hours. It was also noted that the disabled public toilet in St Mawes Car Park was not open at night. However it was agreed to send a letter to the Interpretive Centre organisers, requesting an update on the toilet issue, and also enquiring generally about how the first summer season had gone.

(Cllr Warren re-entered the room)

9. Accounts and Finance

The Council was asked to note the following payments:

The Bacs were approved	£0
Direct Debits/Debit Card/ Standing Orders shown as paid in August	£22,778.76
Salaries for August	£7,066.81
Income shown as received during August	£48,742.72

Approval of the payments of accounts was proposed by Cllr Baylis and seconded by Cllr Salter. All in favour by a show of hands. **RESOLVED** by the Council.

The car park income for August was noted. The Clerk explained that an amendment has been done on the reporting for the Car Park Income, as the metric machines had not transferred the correct amount of transactions.

	Pay & Display	Pay & Display	Permits	Permits	Total
	Monthly	Cumulative	Monthly	Cumulative	Cumulative
Aug - 24	48,333.85	162,732.95	0.00	38,207.33	200,940.28
Aug - 25	42,510.70	156,546.20	0.00	40,846.70	197,392.90
Aug 2025 comparable with 2024	-5,823.15	-6,186.75	0.00	2,639.37	-3,547.38

This includes £41,360.20 (gross) taken on card payments.

The Clerk confirmed that she is in talks with Cornwall Council regarding the service level agreement for parking enforcement as this needs to be renegotiated due to inaccuracies and a summer of issues with regard to enforcement officers.

10. To note Committee Meetings held since last Full Parish Council Meeting and discuss recommendations:

- Planning Meeting on Monday 14th July – no recommendations.

11. Parish Issues/Concerns

Application for Pavement Licence by Fudge and More

(Cllr Warren left the room)

The business, Fudge & More have applied for a pavement licence for the tables and chairs currently on the pavement outside the shop. The councillors were disappointed to hear about this requirement as it probably was instigated by a complaint and it was agreed that the Parish Council should send a letter of support to Cornwall Council in favour of the business.

(Cllr Warren re-entered the room)

Possibility of obtaining an area to site a greenhouse to be used for gardening contractor use

The Clerk read out a statement from the gardening contractor requesting space for a polytunnel and growing space. It was agreed that he should address the next Parish Council meeting to provide further information and so the councillors could ascertain the exact nature of the request.

Update on new car park machines

The isolator switches have now been installed in the car park lamp posts by Cornwall Council, so Metric have been informed and been sent visual evidence. They have confirmed they are now happy to install the new machines, date to be confirmed.

Update on use of Parish PA system for summer events

The Administrator confirmed that the PA system had been used extensively over the summer period by several outside committees and groups, and no problems had been reported.

Quote received for provision of solar lighting at the entrance to the Recreation Ground

The Administrator has received a quote for £1435.00 plus vat for the installation of 8 solar warm white bat hat lights at the car park entrance to St Mawes Recreation Ground. Cllr Williams proposed to accept this quotation. Seconded by Cllr Salter. All in favour. Administrator to liaise with Recreation Ground committee regarding the installation.

Update on St Mawes traffic consultations

The draft letter from Cormac for residents who had commented on the three consultations has been received, along with the three updated proposals. The amendments were previously agreed by the Parish Council.

Confirmed order of additional footpath at St Just Playing Field

The Clerk has received confirmation of the order

Condition of noticeboard at the Gravel Pit (layby near Bessy Beneath)

The information board at the gravel layby has deteriorated and will be removed. The Clerk has contacted all other parishes on the Roseland to see if they would like it to be reinstated, and it will be an agenda item at the next Parish Council meeting.

Bus bench at St Just in Roseland

Cllr German agreed to check with Highways about the legality of the Parish Council placing a bench on a pavement. The Clerk confirmed that she has contacted the owner of the property about the plans but no reply has been received.

Noticeboard at St Just Lane car park

This is deteriorating, and the decision of whether or not to remove it will be made at the next meeting of the Car Park Committee.

Code of Conduct Training

Clerk to agree a date for this group training at the Millennium Rooms.

Electric Charging Points.

Cllr German confirmed that St Mawes Car Park has been included in the allocation of grants for the installation of electric vehicle charging points, but the number and date of installation is yet to be decided. Cornwall Council will liaise with the Parish Council as leaseholders of the Car Park.

Cllr Andrew thanked the Parish Council on behalf of the St Mawes Regatta Committee for allowing the positioning of their advertising banner on the Bohella Bank wall.

Various acts of vandalism have been reported in St Mawes.

12. Future Meeting dates and road closures:

- Housing Meeting to be held on Tuesday 2nd September at 5.30pm in the Memorial Hall
- Personnel Meeting to be held on Monday 8th September @ 5.15pm
- Planning Meeting to be held on Monday 8th September @ 6.30 pm
- Planning Meeting to be Held on Monday 22nd September @ 6.00pm

Road Closures

- September 4th and 5th from 09.30 to 15.30 – Chapel Terrace and Grove Hill – Poling works
- Road Closure Intention (no order yet) – September 29th to October 31st – 24 hours
Commercial Road, Bohella Road, Grove Hill – National Grid

13. Any other business that the Chairman considers to be of urgency

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14. Enforcement – None

15. Personnel Issues – None

There being no further business, the meeting closed at 8.41pm.

The next meeting is on Monday 6th October 2025 at 7.00 pm in the Millennium Room, St Mawes.

Signed as a true record.....Chairman