

**Minutes of the Meeting of St Just in Roseland Parish Council held on Monday 6<sup>th</sup> October 2025 in the Millennium Room, St Mawes. The meeting commenced at 7.00pm.**

**Councillors Present:** R Giles, A Marchant, C Williams, A Fordham, E Andrew, P Salter, P Hare-Scott, R Baylis, K Warren, S Goldsmith

**Also present:** H Couch (Parish Clerk), R Fordham (Parish Administrator), J German (Cornwall Councillor) and three members of the public

**1. To accept apologies for absence:** Cllr Ives

**2. Declaration of Interest:**

- a) Disclosable Pecuniary Interest – None declared
- b) Non-Registerable Interest – Cllr Warren – Toilets at St Just/Cllr Fordham – Reserved Car Parking Space
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

**3. Public Participation:**

St Mawes Sailing Club – Sailing Championship 2026

The Commodore of the Sailing Club informed the meeting that the Club is planning a week-long Sailing Championship in July 2026, and requested support from the Parish Council with parking enforcement for the launching and pulling out of the boats from St Mawes Harbour. This will be on the start and end day of the championships; the trailers will drop off the boat, and then go and park at the St Mawes Football Ground. The Commodore also gave an update about the Sailing Club, including the application to become a Pathway Club under the Royal Yachting Association, which will allow more race coaches, training, and events. St Mawes will be the first Pathway Club in Cornwall.

SMART Community Led Housing Initiative – School Playing Field

A representative of the SMART committee gave an update on the planned community-led housing project. Since the second public consultation, great progress has been made, with Cornwall Council showing support. The biodiversity net gain is currently under discussion, and a loan has been secured from Cornwall Council.

Parish Gardening Contractor Allotment

The contractor outlined future plans for enhancing the appearance and visual appeal of the parish, and noted the importance, both financially and for sustainability reasons, for being able to plant out and grow on plants for the parish, rather than buying in. A request was made to the Parish Council to rent an allotment for this purpose. His enthusiasm and the impact already made on the appearance of the village was noted and thanks given.

**4. Confirmation of the minutes of the Parish Council Meeting held on 1<sup>st</sup> September 2025.**

The Council **RESOLVED**, by a show of hands by those who had attended that the said minutes be approved. All in favour and they were duly signed by the Chairman.

**Matters arising:**

Update on flashing lights on the Memorial Hall

An electrician has been asked inspect the lights and report back.

Update letter sent to businesses regarding cigarette butts and litter

The Clerk confirmed that a letter had been sent, requesting that they take extra care in keeping their outside spaces clean and tidy, especially from cigarette butts, but had received no response.

Update on solar lighting for the Recreation Ground

This has now been installed. Cllr Williams expressed thanks to the Parish Council from the Recreation Ground Committee.

**5. Cornwall Councillor Report**

Regarding an update on the phasing out of Fire Co-Responders by the South West Ambulance Service, Cllr German reported that the South West Ambulance Service will be appearing at the Cornwall Council Health Scrutiny Committee on October 8<sup>th</sup>.

Cllr German confirmed that discussions are still ongoing about a possible housing site by St Mawes Fire Station, with issues on drainage currently under review.

Cllr German noted that Cornwall Council will be sending a protocol letter for PA25/03808 – Roseland Gig Club. In response to the possibility of positioning a bench by the outgoing bus stop in St Mawes, Cllr German confirmed that there needs to be 1.5m clearance for pedestrians to pass by. The Parish Council would need to agree to

ensure ongoing maintenance of the bench and ensure that it is covered by their public liability insurance. It was agreed that measurements will be taken and this will be an agenda item for next month.

### 6. Clerks Report

The Clerk thanked the parish contractors for all the work they do and their dedication shown. It was confirmed that the disabled toilet in St Mawes is currently out of order, awaiting a replacement part.

### 7. External Committees & Local Representatives

Code of Conduct training for all councillors has been confirmed for October 13<sup>th</sup> from 5.00 to 6.00 in the Millennium Room.

### 8. Correspondence (Cllr Warren left the room)

#### Letter from resident regarding St Just Toilets

The Clerk confirmed that an email had been received from a resident regarding the issue of access to a disabled toilet at St Just Church. It was confirmed again that this was not a planning condition therefore no enforcement could be issued. However, the Clerk will confirm opening hours of all toilets in St Just in Roseland for the next meeting.

*(Cllr Warren re-entered the room)*

#### Email from St Mawes Art Group regarding hire of room

An email has been received from the Chairman of the Art Group requesting that they could hire the outside office in the Millennium Buildings for their storage, rather than the current downstairs space, which would improve the issue of transporting heavy items and tables up and down the stairs. This has been noted and all arrangements for the building will be discussed at a later date.

#### St Just Feast Day – Sunday 12<sup>th</sup> October

An email has been received from the parish office, requesting the attendance of a parish councillor at the Feast Day. Cllr Andrew to attend.

Roseland Youth Sailing Trust have invited a parish councillor to their ten year anniversary celebration at the Hotel Tresanton on October 29<sup>th</sup>. Cllr Williams to attend.

The organisers of the TR2 event sent an email thanking the Parish Council for their support. The event raised just over £5000 for various local charities. They also outlined details of further events next year, including a one day festival that would necessitate the possible closure of Hill Head. Clerk to contact group and volunteer to help with the road closure.

### 9. Accounts and Finance

The Council was asked to note the following payments:

The Bacs were approved	£0.00
Direct Debits/Debit Card/ Standing Orders shown as paid in September	£14,426.94
Salaries for September	£4,439.29
Income shown as received during September	£50,389.74

Approval of the payments of accounts was proposed by Cllr Baylis and seconded by Cllr Warren. All in favour by a show of hands. **RESOLVED** by the Council.

The car park income for September was noted.

	Pay & Display	Pay & Display	Permits	Permits	Total
	Monthly	Cumulative	Monthly	Cumulative	Cumulative
Sept - 24	28,361.00	191,093.95		38,207.33	229,301.28
Sept - 25	27,930.20	184,476.40		40,846.70	225,323.10
<b>Sept 2025 comparable with 2024</b>	-430.80	-6,617.55		2,639.37	-3,978.18

This includes £27,921.60 (gross) taken on card payments.

### 10. To note Committee Meetings held since last Full Parish Council Meeting and discuss recommendations:

- Personnel Meeting on 8<sup>th</sup> September – no recommendations
- Planning Meeting on 8<sup>th</sup> September – no recommendations

- Millennium Room Management Committee Meeting on 15<sup>th</sup> September – no recommendations
  - Car Park Meeting on 24<sup>th</sup> September
- i. Proposed Car Park Charges
- Cllr Salter proposed that the increase in parking charges for St Mawes car park, agreed by the Car Park Committee, should be adopted. Seconded by Cllr Giles. All in favour. These will come into force on April 1<sup>st</sup> 2026. Clerk to complete the necessary paperwork.
- Cllr Hare-Scott proposed that the increase in charges for reserved spaces. agreed by the Car Park Committee, should be adopted. Seconded by Cllr Baylis. All in favour. These will also come into force on April 1<sup>st</sup> 2026.

<b>Cars/vans (one space)</b>		<b>Proposed</b>
1 Hour	£1.20	£1.50
Up to 2 Hours	£3.00	£3.00
Up to 4 Hours	£4.00	£4.50
ALL DAY 08.00 – 18.00 hours	£6.00	£7.00
OVERNIGHT 18.00 – 08.00 hours	£1.00	£2.00
24 hours	£7.00	£9.00
48 hours	£14.00	£16.00
72 hours	£20.00	£23.00
96 hours	£26.00	£28.00
1 week (concession)	£35.00	£40.00

Cllr Hare-Scott proposed that the increase in charges for reserved spaces. agreed by the Car Park Committee, should be adopted. Seconded by Cllr Baylis. All in favour. These will also come into force on April 1<sup>st</sup> 2026.

<b>Annual permit</b>	£150.00	£175.00
<b>Reserved permits</b> (Resident)	£300.00	£350.00
(Business)	£350.00	£400.00

The Clerk noted that the Recreation Ground Hut had been without water for 10 days, due to a water leak in the car park. This is now being rectified.

The Clerk to chase installation of new car park machines, scheduled for the beginning of October. Cllr Warren asked for confirmation that the machines would be sited so the screen would be clearly visible and not obscured by sun reflection.

A meeting of the Car Park Committee has been confirmed for October 14<sup>th</sup> from 5.00 to 6.00pm for a discussion on a car parking policy.

It was noted that the Car Park Committee has more members than required. Cllrs Hare-Scott and Marchant will move onto the Planning Committee, which was requiring more members.

## 11. Parish Issues/Concerns

Possibility of obtaining an allotment for parish contractor, to be used for growing plants for parish

Cllr Giles proposed that the Parish Council should approach the Allotment Committee to apply for an allotment for the parish gardening contractor. Seconded by Cllr Hare-Scott. All in favour. Clerk to apply.

Requirements following update from the St Mawes Sailing Club

It was agreed that the Clerk will work with the Sailing Club Committee to ensure that there are no issues with launching or pulling out boats for the proposed Sailing Championship in July 2026.

Discuss the possibility of a new information board at the Gravel Pit, which will include map and QR code which gives information about the Roseland

It was agreed that costings would be obtained for a double sided sign with a Roseland Map and QR code to the Visitor Centre app for discussion at the next meeting.

Parish Christmas Carol Concert – December 20<sup>th</sup>

It was noted that although Rhos Keur and hopefully the school would be able to take part, we have still not been able to find anyone to provide music. Update to be provided at next meeting.

## 12. Future Meeting dates and road closures:

- Code of Conduct training to be held on Monday 13<sup>th</sup> October @ 5.00 pm
- Planning Meeting to be held on Monday 13<sup>th</sup> October @ 6.00 pm
- Personnel Meeting to be held on Monday 20<sup>th</sup> October @ 5.00 pm
- Finance Meeting to be held on Monday 27<sup>th</sup> October @ 5.00 pm

**13. Any other business that the Chairman considers to be of urgency**

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**14. Enforcement – None**

**15. Personnel Issues – None**

**There being no further business, the meeting closed at 8.25pm.**

The next meeting is on Monday 3<sup>rd</sup> November 2025 at 7.00 pm in the Millennium Room, St Mawes.

**Signed as a true record.....Chairman**