

**Minutes of the Meeting of St Just in Roseland Parish Council held on Monday 1<sup>st</sup> December 2025 in the Millennium Room, St Mawes. The meeting commenced at 7.00pm.**

**Councillors Present:** R Giles (Chair), K Warren, E Andrew, C Williams, K Ives, P Salter, A Marchant, R Baylis, P Hare-Scott, A Fordham, S Goldsmith

**Also present:** Cllr J German, H Couch (Parish Clerk), R Fordham (Parish Administrator) and four members of the public.

**1. To accept apologies for absence:** None

**2. Declaration of Interest:**

- a) Disclosable Pecuniary Interest – None declared
- b) Non-Registerable Interest – None declared
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

**3. Public Participation:**

Roseland Gig Club planning application

A member of the public addressed the meeting with a concern that there had been no notice given about the Cornwall Council Planning Committee meeting on November 17<sup>th</sup> at which PA25/03808 (Roseland Gig Club) was debated and approved, and because of this the residents objecting to the application were not represented. Cllr German explained the process, during which he confirmed that Cornwall Council had responsibility for all aspects of the meeting. However, as a gesture of goodwill, it was agreed that with any such cases in the future when parish applications are decided at a Cornwall Council Planning Committee meeting, St Just in Roseland Parish Council would publish notice of the date on the website and Facebook page.

**4. Confirmation of the minutes of the Parish Council Meeting held on 3<sup>rd</sup> November 2025.**

The Council **RESOLVED**, by a show of hands by those who had attended that the said minutes be approved. All in favour and they were duly signed by the Chairman.

**Matters arising:**

Progress of Cornwall Council Highways Scheme

The administrator confirmed that the markings for the new traffic schemes in St Mawes (Newton Road, Marine Parade and Tredenham Road) should be completed by the end of December, with the accompanying signage installed by the middle of January. Parish administrator to forward the final approved paperwork to the Councillors.

Skip licence for King's Road

It was confirmed that a skip licence was in force and is displayed on the railings surrounding the skip area outside the Ship and Castle hotel. This will be in force until the end of June 2026.

Bus stop bench in St Just in Roseland

A site meeting has been requested and once a date is agreed, any interested councillors will be invited to attend the meeting.

**5. Cornwall Councillor Report**

- Cllr German confirmed that the only change to refuse and recycling dates over the Christmas period would be Monday 29<sup>th</sup> December moving to Tuesday 30<sup>th</sup> December.
- Councillors were requested to publicise the online hydrotherapy provision survey for mid-Cornwall.
- Cllr German reminded that potholes can be reported through the Report It feature on the Cornwall Council website. If there are street cleaning requirements or dangerous potholes they can be reported to him for escalation.
- A request was made for clarification about the black refuse sacks currently distributed by Cornwall Council, as the ones currently being handed out by the parish are not being collected – Cllr German to investigate.

**6. Clerks Report**

Car Park Machines

Due to the ongoing problems with isolating the car park machines from the electric supply, we are still waiting for a date for installation. However the Clerk has met with Metric and the Cornwall Council electricians and agreed that both will need to attend on the same day to enable the installation to be carried out and a correct isolator switch installed.

Car Park Service Level Agreement

A new service level agreement has been signed from December 1<sup>st</sup> until 31<sup>st</sup> March for the winter period.

Heritage Group

The Heritage Group have now been given the key to their new storage cupboard in the Millennium Room building.

Freedom of Information request

The Clerk had received a request from SJ Parking for information about the St Mawes Car Park. Cllr German confirmed that several other parish councils had received a similar request.

### Hydrangea bush by Waterloo Close

The councillors agreed with the gardening contractor's request to hard prune the shrub in question, as it is getting too large and spilling over onto the path.

### Lloyds Bank Complaint

Due to a major delay in the parish office obtaining the large cash bags used for the parish car park cash collections, Lloyds Bank have awarded the parish council £50.00 compensation. The office also now has a large supply of the necessary bags.

## **7. External Committees & Local Representatives**

It was confirmed that Cllr Giles had completed the Code of Conduct training.

## **8. Correspondence**

### Emails from two residents regarding Gig Club

Noted

### Signage on the green triangle at St Just in Roseland

It was confirmed that this had been removed.

### Dogs on Summers Beach.

An email has been received from a concerned resident, and the dogs in question have been identified.

### Email concerning a possible builders' compound at Newton Farm.

A discussion was held following the request for feedback from the Parish Council about the possibility of a builders' compound at Newton Farm to reduce heavy vehicle movements in the village and make better use of currently underutilised buildings.

It was noted that although the Council is open to the idea in principle and can see how such a facility might bring practical advantages for both residents and local businesses, before the Council could offer its full support for an application for change of use, there would need to more about the implications for access to the site. The primary concern relates to the condition and width of the road leading to Newton Farm. The introduction of regular construction traffic, larger delivery vehicles, or increased daily movements could place additional strain on the road infrastructure and may raise safety considerations for other road users. Appreciation was expressed to the resident for seeking the Council's views at this early stage.

## **9. Accounts and Finance**

The Council was asked to note the following payments:

The Bacs were approved	£0.00
Direct Debits/Debit Card/ Standing Orders shown as paid in November	£22,116.49
Salaries for November	£5,129.01
Income shown as received during November	£5,884.99

Approval of the payments of accounts was proposed by Cllr Baylis and seconded by Cllr Fordham. All in favour by a show of hands. **RESOLVED** by the Council.

The car park income for November was noted.

	<b>Pay &amp; Display</b>	<b>Pay &amp; Display</b>	<b>Permits</b>	<b>Permits</b>	<b>Total</b>
	<b>Monthly</b>	<b>Cumulative</b>	<b>Monthly</b>	<b>Cumulative</b>	<b>Cumulative</b>
Nov – 24	4,892.30	212,670.25	0.00	41,007.33	253,677.58
Nov – 25	4,718.10	205,186.65	0.00	45,146.70	250,333.35
<b>Nov 2025 comparable with 2024</b>	-174.20	-7,483.60	1,500.00	4,139.37	-3,344.23

This includes £4,309.40 (gross) taken on card payments.

## **10. To note Committee Meetings held since last Full Parish Council Meeting and discuss recommendations:**

- Planning meeting on the 17<sup>th</sup> November 2025 – no recommendations
  - i. To note the Cornwall Council Planning decision for Gig Club application  
Cllr Fordham reported on the Cornwall Council Planning Meeting at which he had represented the Parish Council where the application was approved. A discussion took place regarding the debate over outlook.
- Personnel meeting on the 24<sup>th</sup> November 2025 – no recommendations
- Millennium Rooms Management meeting on the 24<sup>th</sup> November 2025
  - i. To recommend for approval, the following
    1. Millennium Rooms Maintenance & Safety Policy
    2. Fire Safety Policy

### 3. Fire Drill Procedure

Cllr Andrew proposed that the above policies should be approved by the Parish Council, and form part of the Millennium Room hirers pack for 2026. Seconded by Cllr Williams. All in favour.

ii. To note the Millennium Rooms Charges. These have increased slightly for 2026.

- Finance meeting on 1<sup>st</sup> December 2025

i. To consider the recommendation to agree draft budget 2026/2027

ii. To consider the recommendation to agree the precept for 2026/2027

The recommendation that the draft budget for 2026/27 should be approved was proposed by Cllr Baylis and seconded by Cllr Ives. All in favour.

It was then proposed by Cllr Baylis and seconded by Cllr Ives to agree a precept of £36,500 for 2026/27 which would have a slight reduction to the charge paid by the residents. Clerk to make our request to Cornwall Council.

## 11. Parish Issues/Concerns

### Arrangements for cleaning of toilets over Christmas and New Year

The Clerk confirmed that cover had been found for cleaning the public toilets during this period when the regular cleaner is away. A discussion took place about the cleanliness of the toilets that we are currently experiencing and it was agreed to investigate further the options of having a recording system in place, the opening hours will also be looked at and a diary kept of the worst days.

### Update on Carols in the Memorial Hall on 20<sup>th</sup> December and agree collection

It was agreed that the collection would be jointly in aid of Harbour Lights and the under 7's team of Gerrans and St Mawes Football Club.

### Upper Castle Car Park

Cllr Baylis informed the meeting that it was confirmed that the upper castle car park will now be open 24 hours a day.

### Summers Beach Steps

A concern was noted about the condition of the revetment on Summers Beach, despite repairs having been carried out earlier this year. Administrator to follow up and make report to Cornwall Council.

### Summers Beach Slipway Fence

This was not repaired during the recent works and is degrading. Administrator to chase.

### Footpath to the Priory from Freshwater Boatyard.

The path is becoming narrow and causing pedestrians to walk very close to the edge above the drop. Administrator to contact Cornwall Council.

### Steps from Bohella Road to King's Road

The slippery condition of the cobbles is causing concern to a resident Administrator to contact Cornwall Council.

### Garden thefts in St Mawes

Following the recent theft of garden containers from a house on Tredenham Road, the councillors requested that CCTV be considered for the main road out of the village. Clerk to liaise with police.

Cllr Andrew wished to highlight the speedy response of the Fire Station co-responders to an incident in St Mawes Car Park recently, and how important the co-responders are for the local community.

## 12. Future Meeting dates and road closures:

- Planning Meeting to be held on Monday 15<sup>th</sup> December @ 6.00 pm

## 13. Any other business that the Chairman considers to be of urgency

## CONFIDENTIAL

## 14. Enforcement – None

## 15. Personnel Issues – None

**There being no further business, the meeting closed at 8.00pm.**

The next meeting is on Monday 5<sup>th</sup> January 2026 at 7.00 pm in the Millennium Room, St Mawes.

**Signed as a true record.....Chairman**