

Minutes of the Car Park Committee Meeting of St Just in Roseland Parish Council held on Wednesday 24th September 2025 in Millennium Rooms, St Mawes. The meeting commenced at 5.15pm.

Committee Councillors Present: P Salter (Chair), K Warren, A Fordham, R Baylis, P Hare-Scott

Other Councillors Present: None

Also present: H Couch (Parish Clerk), R Fordham (Parish Administrator)

1. To accept apologies for absence: Cllrs R Giles, E Andrew, K Ives

2. Declaration of Interest:

- a) Disclosable Pecuniary Interest – Cllr Fordham – Anything relating to business reserved parking
- b) Non-Registerable Interest – None declared
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

3. Public Participation: None

4. Confirmation of the minutes of the meeting held on 28th July 2025

The Council **RESOLVED**, by a show of hands by those who had attended the said meeting be approved. All in favour and they were duly signed by the Chairman.

Matters arising: nothing that was not on the agenda.

5. St Mawes Car Park

The main focus for this meeting was to discuss the St Mawes Car Park charges. The Clerk had sent out in advance

- Data information from 1st September 2024 to 31st August 2025
- A breakdown of the monthly totals from 1st September 2024 to 31st August 2025
- A breakdown of the time bands from 1st September 2024 to 31st August 2025
- Tariff usage by type, percentage and number of transactions
- Tariff Prediction report
- National Non Domestic Rates from 23/24, 24/25 and 25/26
- Annual and Residents Permits – Numbers 24/25 and 25/26
- Reserved Parking – numbers

A good discussion took place where all the information was dissected and digested. It was then proposed by Cllr Baylis and seconded by Cllr Fordham to recommend to the next Full Parish Council, which was agreed by a show of hands, the following charges:-

Cars/vans (one space)	Current	Proposed
1 HOUR	£1.20	£1.50
1 - 2 HOURS	£3.00	£3.00
2 – 4 HOURS	£4.00	£4.50
ALL DAY 08.00 – 18.00 hours	£6.00	£7.00
OVERNIGHT 18.00 – 08.00 hours	£1.00	£2.00
24 hours	£7.00	£9.00
48 hours	£14.00	£16.00
72 hours	£20.00	£23.00
96 hours	£26.00	£28.00
1 week (concession)	£35.00	£40.00
 Annual permit	 £150.00	 £175.00
Reserved permits (Resident)	£300.00	£350.00
(Business)	£350.00	£400.00

It was agreed that the Parking Policy and Procedure will be reviewed at an extraordinary meeting and will be the sole focus of that meeting.

It was reported that the solar lighting has been installed on the path towards the St Mawes Recreational Ground.

Clerk reported that the new car park machines will be installed in October but that no problems had been reported during the summer.

It was agreed to book our normal contractors for work to the Car Park for the second week of January.

Clerk was requested to get the culvert checked to ensure that no flooding will occur.

Clerk was asked to get a quote regarding the state of the tarmac at the entrance of the Car Park. Chairman and Clerk to have a walk around the car park and put a list of work required together.

6. St Mawes Car Park toilets

Our cleaner that worked 4 days a week has resigned, due to accommodation issues with her main employment. It was agreed that this role would be re-advertised in March/April 2026.

7. St Just Lane Car Park and Toilets

It was decided that the information board and the board that says St Just Cross Car Park at St Just Lane Car Park should be removed immediately. It was agreed that the board which states no overnight should remain.

The toilets flooring needs to be re-examined due to the paint lifting. Clerk to request options to enhance the area.

8. Any other business

None

Councillors were thanked for attending and the meeting closed at 6.40pm

Signed:

..... (Chair)

Dated:

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