

Minutes of the Car Park Committee Meeting of St Just in Roseland Parish Council held on Monday 28th July 2025 in Millennium Rooms, St Mawes. The meeting commenced at 6.15pm.

Committee Councillors Present: P Salter (Chair), K Warren, R Giles, K Ives, A Fordham, R Baylis, E Andrew, P Hare-Scott

Other Councillors Present: None

Also present: H Couch (Parish Clerk), R Fordham (Parish Administrator)

1. To accept apologies for absence: None

As this was the first committee meeting of the Car Park Committee, Cllr Baylis proposed that Cllr Salter continue as Chair of the Car Park Committee, which was seconded by Cllr Hare-Scott. All agreed by a show of hands.

2. Declaration of Interest:

- a) Disclosable Pecuniary Interest – Cllr Fordham – Anything relating to business reserved parking
- b) Non-Registerable Interest – None declared
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

3. Public Participation:

Fishermen's Cage

A concern was raised about the condition of the Fishermen's Cage on the top level of the car park, which has become overgrown and unsightly. Cllr Salter proposed that negotiations should be done by the Clerk to understand the usage of the cage, due to pressure for spaces in the car park and that the area should be tidied up immediately. Seconded by Cllr Giles. All in favour by a show of hands.

4. Confirmation of the minutes of the meetings held on 28th April 2025

The Council **RESOLVED**, by a show of hands by those who had attended the said meetings be approved. All in favour and they were duly signed by the Chairman.

Matters arising:

Electric Charging Points.

The Clerk is still waiting for confirmation of grants from Cornwall Council. Clerk to chase.

Reserved Parking Spaces

The Car Park Reserved Spaces Policy is due for review in October. Clerk to schedule an extra meeting for September to discuss this policy, it will be sent out with these minutes to allow time for consideration.

New pay and display machines

The scheduled installation did not take place due to the unexpected lack of electrical isolators on the current machines and a change in the law. Clerk is in discussions with Cornwall Council and Metric to resolve this issue quickly. The current parking machines are operating satisfactorily.

Opening times of toilets at Interpretive Centre

This was confirmed as 10.00 am to 5.00 pm daily.

5. St Mawes Car Park

- No leaks have been reported at present.
- Clerk to request contractor to clear away weeds and vegetation from various areas of the Car Park, including around the new Gig Shed, the Charity Shop container and the culvert at the bottom of the Recreation Ground.
- Gig Club – Cllr Giles was asked to request that all surplus materials from the recently constructed Gig Shed at the top of the car park to be removed, as this will free up space.
- Clerk to instigate legal documents for both the Gig Club and the Charity Shop Container, to formalize their occupation of spaces in the Car Park. A peppercorn rent will be charged. A concern was noted about the necessity for the gigs to be wheeled the wrong way up the contraflow slope to access the Shed, so the need for Health and Safety protocols must be highlighted in the document.

6. St Mawes Car Park toilets

No issues reported.

7. St Just Lane Car Park and Toilets

- Unfortunately the recently painted floor in the toilets is already lifting, due to damp, although great care was taken to avoid this. This will need to be redone when conditions permit.
- A quote has been accepted to pressure wash the toilet building and clean the moss from the roof.

8. Timetable for Car Park Policies for review for the next few months

As discussed in Item 4, a special meeting will be called in September, so policies are ready for adoption at the full Parish Council meeting before the committee meeting in October.

9. Any other business

It was agreed that although a request for a bin at the bus stop in the St Mawes Car Park has been received, there are three bins in the near vicinity. It was felt that this should be an agenda item at the next Full Council meeting.

Councillors were thanked for attending and the meeting closed at 6.55pm

Signed:

..... (Chair)

Dated:

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