

Minutes of the Meeting of St Just in Roseland Parish Council held on Monday 2nd February 2026 in the Millennium Room, St Mawes. The meeting commenced at 7.00pm.

Councillors Present: R Giles (Chair), E Andrew, R Baylis, A Fordham, S Goldsmith, P Hare-Scott, K Ives, A Marchant, P Salter, K Warren, C Williams

Also present: Cllr J German (Cornwall Councillor), H Couch (Parish Clerk) and one member of the public.

1. To accept apologies for absence: R Fordham (Parish Administrator)

2. Declaration of Interest:

- a) Disclosable Pecuniary Interest – None declared
- b) Non-Registerable Interest – Cllr Warren – St Just in Roseland Church
- c) Of gifts to the value of more than £25 - None declared
- d) To consider requests for dispensation on items on the agenda – None declared

3. Public Participation:

No questions.

4. Confirmation of the minutes of the Parish Council Meeting held on 5th January 2026.

The Council **RESOLVED**, by a show of hands by those who had attended, that the said minutes be approved. All in favour and they were duly signed by the Chairman.

Matters arising:

Update on site meeting with Highways regarding a bench siting at St Just in Roseland on 7th January 2026

The meeting was held with the Highways Manager and Cornwall Councillor to establish whether Cornwall Council would permit St Just in Roseland Parish Council to install a plank bench on the pavement outside the property of Chumbles Cottage.

Following the inspection, it was agreed; in principle, a bench could be sited at the location; however, a number of approvals are required before any installation can proceed.

Cllr Fordham proposed to proceed with the installation of a bench at the site, following the conditions set by Cornwall Council. Seconded by Cllr Baylis. All agreed by a show of hands.

Cllr Goldsmith proposed an amendment to install a bus shelter at the site, following the conditions set by Cornwall Council. Seconded by Cllr Warren. It was lost 9-2 on a show of hands vote.

The following procedure will now be followed:

- The Parish Clerk would then obtain a Licence to Occupy application form from Cornwall Council and be completed by Parish Clerk.
- Detailed plans are to be submitted to Cornwall Council, including specifications of the proposed bench and its intended location.
- Evidence must be provided demonstrating that neighbouring residents are supportive and that the installation would not be considered unneighbourly.
- Cornwall Council is required to formally clear the pathway.
- St Just in Roseland Parish Council would be responsible for funding and installing the plank bench.

Update on site meeting with Footpaths Officer regarding the cobbles on Kings Road and Victory steps in St Mawes, plus footpath to the Priory from Freshwater boatyard

The meeting was held to assess the condition of the pathways, following concerns raised by a resident, and to identify any potential enhancements to improve safety and usability.

Following an inspection, the following was agreed:

- Cornwall Council provided a rough estimate for cleaning up the cobbles and undertaking repointing works.
- The Parish Office will report a wobbly manhole cover to the relevant authority.
- Cornwall Council will provide details of the Enhanced Local Maintenance Policy, which may offer grant funding to carry out works at a reduced cost.
- Cornwall Council will supply detailed maps of all footpaths in the area.
- No works are required at Victory Steps at this time.
- Work would be completed on the footpath to improve safety by Cornwall Council.

Condition of Summers Beach steps

This has been reported again to Cornwall Council as more damage has now been done in the storms.

Condition of Summers Beach slipway fence

Cornwall Council have inspected the issue and appropriate action is being taken.

Update on site meeting at Alberts Lane

The meeting was held to consider whether there are measures the Parish Council could take to improve the surface of Alberts Lane and enhance safety for residents.

The following action was agreed:-

- The Parish Office will investigate whether an eco drain can be installed at the top of the steps to divert surface water.
- The Parish Office will investigate whether a Pedn-Moran management group exists.
- Further investigation will be undertaken to determine whether the path can be widened and whether alternative or additional gravel options are feasible.
- The Parish Office will contact the owners of the property at the top of the lane to discuss water runoff from their land, which is contributing to worsening conditions on the lane.

5. Cornwall Councillor Report

Councillor German thanked everyone for the efforts during all the bad weather in January: it has been reported that this is the wettest January since the early 1900's when recordings began. It was highlighted that there are grants available for flood defences through Cornwall Council. It is recommended that Community Emergency Plans are reviewed and amended due to what we have learnt over the last few weeks. The Cornwall Council Report It, is still the best way to report any issue, including highways.

An update was provided on Cornwall Council's budget for the next financial year, as an example the Economic Development department as a non statutory requirement may lose half of its staff. The adult and social care service continue to have a financial strain on the Council's budget.

A reminder was given on the 3 day road closure in St Just in Roseland in February.

6. Clerks Report

The installation of the new car park machines has been booked for February 13th 2026. The annual car park maintenance will be completed before February half term. I have had several conversations with the Police over ANPR (Automatic Number Plate Recognition) following a crime increase on the Roseland and I am currently co-ordinating a Roseland cluster meeting to see if this is something we can do in partnership with all the other parishes on the Roseland for the benefit of all. The Clerk also thanked everyone for attending the annual get together.

7. External Committees & Local Representatives

Cllrs Fordham, Andrew and Salter attended a meeting with Housing England alongside representatives from the St Mawes Affordable Regeneration Team (SMART).

Parish Clerk read an email from the St Mawes Affordable Regeneration Team confirming that they have been granted funds from Cornwall Council for early stage feasibility bridging funding therefore they have decided to register as a Charitable Incorporated Organisation (CIO) with the name St Mawes and St Just Community Land and Amenities Trust and is submitting its proposed constitution to the Charities Commission for approval. Their aim is to deliver the community led housing project as this registered organisation. There will be another public consultation prior to submission of the planning application.

Cllr Goldsmith was requested to complete her Code of Conduct, Clerk agreed to resend the link.

8. Correspondence

Request for site permission for coffee pop up on Summers Beach

A discussion took place regarding this request. It was felt that this would be in competition and go against the current businesses that offer similar services in the village. The location by the St Mawes Castle was always extremely popular and therefore felt to be a better placement.

Cllr Fordham proposed that this request be refused in this instance due to the locality but would support being situated at the St Mawes Castle location. Cllr Williams seconded. A show of hands vote took place, 10 For and Cllr Warren abstained.

Clerk to contact and suggest they contact English Heritage.

Email trail regarding cycle path consultation

This was noted and no further action required.

Local Maintenance Partnership 2026/2027

The amount confirmed from Cornwall Council for the financial year 2026/2027 is £1567.58. A list of all paths are included which will be checked by the Parish Administrator. It was agreed to accept this payment.

Road Traffic Regulations

Cormac have confirmed that the signage should be completed shortly but they have been delayed due to the storms.

Neighbourhood Priority Statements

Information has been received from Cornwall Council to inform that they are launching a process to help local councils to develop and share their priorities for our area. This has been referred to the Planning committee.

9. Accounts and Finance

The Council was asked to note the following payments:

The Bacs were approved	£ 0.00
Direct Debits/Debit Card/ Standing Orders shown as paid in January	£ 28,494.58.
Salaries for January	£ 5,037.21
Income shown as received during January	£ 7,161.70

Approval of the payments of accounts was proposed by Cllr Baylis and seconded by Cllr Salter. All in favour by a show of hands. **RESOLVED** by the Council.

The car park income for January was noted.

	Pay & Display	Pay & Display	Permits	Permits	Total
	Monthly	Cumulative	Monthly	Cumulative	Cumulative
Jan – 25	3,119.40	219,669.35	2,800.00	43,807.33	263,476.68
Jan – 26	4,701.10	212,352.05	2,800.00	47,946.70	260,298.75
Jan 2026 comparable with 2025					
Up	1,581.70			4,139.37	
Down		7,317.30			3,177.93

This includes £1,530.30 (gross) taken on card payments.

Request from St Mawes School for an outdoor shed destroyed in the recent storms.

A grant request had been received for £1849 which includes VAT for the replacement of an outdoor shed which is no longer fit for purpose. Clerk explained that the shed has had the felting removed due to the winds and was rotting away, the base has holes in and nothing can currently be stored inside.

It was requested that the headteacher be invited to the Finance meeting on Monday 16th February to discuss this application further.

*Cllr Warren left the room

Request from St Just in Roseland Church to fund urgent tree works required following the recent storms.

Due to the unprecedented storms that we have encountered in January, the St Just in Roseland Church was battered and several of the trees came down and some have been weakened, making them dangerous.

Emergency tree works were required and our Contractor was called.

It was proposed by Cllr Baylis and seconded by Cllr Salter, that £5000.00 should be made available to them to assist with the storm work in the churchyard, All agreed by a show of hands.

*Cllr Warren re-entered the room.

10. To note Committee Meetings held since last Full Parish Council Meeting and discuss recommendations:

Planning meeting on the 12th January 2025 – no recommendations.

11. Parish Issues/Concerns

Opening date of Roseland Visitor Centre

It was noted that the Roseland Visitor Centre would re-open on Monday 9th February 2026 and that all volunteers would be returning.

Agree Parish Council meeting dates for April 2026 to March 2027

The dates for the forthcoming financial year were agreed and these will be advertised on our website.

Public consultation for cycle trail by the Way Forward group

It was noted that the public consultation has taken place in both St Mawes and St Just in Roseland and the consultation maps and diagrams have been distributed to all councillors. It was discussed that there is a long way to go with this initiative and several obstacles to overcome.

Fallen tree on the Gig Club building in St Mawes car park and the condition of the other trees in the woodland area.

Clerk reported that Cornwall Council have removed the tree that fell onto the Gig Club in the St Mawes Car Park but several others are looking unsafe and could cause damage to vehicles. Conversations are currently taking place with Cornwall Council for a re-assessment of all of the trees. It was felt that the top car park could be closed for safety reasons, if this happens, Clerk will make contact with any users of the reserved spots being occupied.

Other Parish Issues

It was reported that there is a fallen wall near Braganza but this is being taken care of.

12. Future Meeting dates and road closures:

- Planning Meeting to be held on Monday 9th February 2026 @ 5.00 pm
- Personnel Meeting to be held on Monday 9th February 2026 @ 6.00 pm
- Emergency Plan team meeting to be held on Tuesday 10th February 2026 @ 5.00 pm
- Finance Meeting to be held on Monday 16th February 2026 @ 5.00 pm
- Car Park Meeting to be held on Monday 16th February 2026 @ 6.00 pm
- Planning Training to be held on Tuesday 24th February 2026 @ 6.30 – 8.30 pm

13. Any other business that the Chairman considers to be of urgency

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14. Enforcement – None

15. Personnel Issues – None

There being no further business, the meeting closed at 8.15pm.

The next meeting is on Monday 2nd March 2026 at 7.00 pm in the Millennium Room, St Mawes.

Signed as a true record.....Chairman