

Minutes of the Finance Committee of St Just in Roseland Parish Council held on 26th May 2026 at 5.00pm.

Councillors Present: Cllrs Baylis, Fordham, Hare-Scott, Marchant, Salter, Warren

Other Councillors Present: None

Also present: H Couch - Parish Clerk and Responsible Financial Officer & R Fordham - Parish Administrator

3 Members of the Public

Cllr Baylis welcomed everyone to the Finance meeting of St Just in Roseland Parish Council.

Cllr Fordham proposed Cllr Baylis to continue as Chair of the Finance Committee, seconded by Cllr Salter, All in favour by a show of hands.

1. To accept apologies for absence – None

2. Declaration of Interest:

a) Disclosable Pecuniary Interest – None declared

b) Non-Registerable Interest – Cllr Marchant for TR2 grant application.

c) Of gifts to the value of more than £25 - None declared

d) To consider requests for dispensation on items on the agenda – None declared

3. Public Participation

Three representatives from the SMART (St Mawes Affordable Regeneration Team) were in attendance and spoke about their grant application. It was expected to start the process and for the planning application to be sent to Cornwall Council by the end of the week. The plan at the moment is to complete the infrastructure and build 2 houses first, which will then finance the next houses to be built, with the aim to be completed by Spring 2027. The infrastructure costs, with a breakdown provided was expected to be £317,000 which would be split between 17 houses and work out at around £18,500 per property. Agreement was given that when a management committee is set up, a representative from the Parish Council will be invited to join.

4. Confirmation of the minutes of the Finance Committee held on 16th February 2026

The Council **RESOLVED**, by a show of hands by those who had attended the said meetings be approved. All in favour and they were duly signed by the Chairman.

Matters arising - none

5. To discuss grant applications received

SMART – St Mawes Affordable Regeneration Team – Grant Application requesting £100,000

A discussion took place where all councillors expressed their views. It was felt this was an exciting project for our parish and is essential to help some of our parishioners purchase or rent properties at an affordable price.

A bank statement has been received to confirm details. The Parish Council is keen to show our support of this scheme and being able to offer some financial support will assist the group with all their fundraising efforts.

The Clerk explained about the CIL (Community Infrastructure Levy) monies and informed Councillors of our current levels. It was noted that over the last few years we have assisted The Roseland Centre and St Mawes Recreation Ground.

It was proposed by Cllr Marchant that a commitment of £100,000 to be made to SMART subject to planning permission being granted and a commencement date agreed. Seconded by Cllr Fordham. All agreed by a show of hands. This would be the recommendation to Full Parish Council.

The Clerk advised that this commitment could be spent from our CIL (Community Infrastructure Levy) and Section 106 monies. The Clerk advised Councillors that this would mean that the Parish Council will no longer have earmarked CIL reserves available for any other project.

TR2 – Grant Application requesting any amount to help with equipment costs for future fundraising events

A discussion took place about the details of the grant and the bank statement was checked.

It was proposed by Cllr Salter that £250.00 be granted to TR2, seconded by Cllr Fordham. All agreed by a show of hands. This would be the recommendation to Full Parish Council.

REACT (Roseland Environment Action Community Team)– Grant Application requested a 6 month interest free loan of £500.00 to assist with fundraising.

A discussion took place about the request received and it was unanimously agreed that we would like to assist this group. It was proposed by Cllr Fordham and seconded by Cllr Warren that a 6 month interest free loan of £500.00 be granted to REACT. All agreed by a show of hands. This would be the recommendation to Full Parish Council.

6. To discuss and review end of the financial year 25/26

The following documents were discussed, which form the details for the Annual Governance Audit Report-

- Earmarked Reserves
- Bank – Cash and Investment Reconciliation as at 31 March 2026
- Supporting Reserves Reconciliation for Annual Return as at 31 March 2026
- Council Detail Report as at 31 March 2026
- Community Infrastructure Levy Information

End of year accounts were discussed and Councillors asked questions regarding the figures.

7. To note the Earmarked Reserves, including CIL (Community Infrastructure Levy) payments being held

Noted and detailed information provided to Councillors.

8. Any other business that the Chairman considers to be of urgency

None

There being no further business, the meeting closed at 6.10pm

Signed as a true record.....Chairman Cllr. R Baylis

Dated