

Minutes of the Finance Committee of St Just in Roseland Parish Council held on 16th February 2026 at 5.00pm.

Councillors Present: R Baylis (Chairman of Finance Committee), A.Fordham, R Giles, P. Hare-Scott, K Warren.

Other Councillors Present: none

Also present: H Couch - Parish Clerk & R Fordham - Parish Administrator

2 Members of the Public

Cllr Baylis welcomed everyone to the Finance meeting of St Just in Roseland Parish Council.

1. To accept apologies for absence – Salter and Marchant

2. Declaration of Interest:

a) Disclosable Pecuniary Interest – None declared

b) Non-Registerable Interest – None declared

c) Of gifts to the value of more than £25 - None declared

d) To consider requests for dispensation on items on the agenda – None declared

3. Public Participation – Headteacher of St Mawes School explained the needs of the school and the background for the two applications. The shed is not able to be repaired due to the age and condition, it was being used to store all of the outdoor equipment which is used by all children at the school, for curriculum as well as playtime enhancement. Although it is classed as a building, it was not covered by the Trust, recently the School has had its roof and guttering replaced and all the budget for the school has been allocated. The equipment cannot be stored inside the school, as the only available space would be the Hall, which is where lunches are served and would not be accessible for the children.

An explanation was provided on the three residentials that are done in rotation and the benefits these trips have for the children that attend. The cost is always a factor and the School and parents are very thankful for the previous support the Parish Council has given.

A discussion took place regarding communication at the School and it was agreed that this is a two way process and everyone is very keen to understand what is happening at the school and for it to be at the heart of the community. It was expressed that we really missed the children being at the carol concert last year and we hoped that this year with better links, we could ensure that they would be able to attend.

4. Confirmation of the minutes of the Finance Committee held on 1st December 2025

The Council **RESOLVED**, by a show of hands by those who had attended the said meetings be approved. All in favour and they were duly signed by the Chairman.

Matters arising - none

5. To discuss grant applications received from St Mawes School

After hearing from the Headteacher of St Mawes School, the Councillors had asked questions and a debate followed. Cllr Giles proposed to pay St Mawes School, £1540.83 to purchase a new shed to be used for the storage of the outdoor equipment. It was seconded by Cllr Fordham. All in favour by a show of hands. This would be the recommendation to Full Parish Council.

It was agreed that for the children of Years 4,5 and 6 of St Mawes School to attend a residential in Bristol would give all these children a fantastic experience and make memories that would last a lifetime. Cllr Warren proposed to pay a grant of £150.00 per child attending the Year 4/5/6 trip to Bristol, (10 children expected). It was seconded by Cllr Hare-Scott. All in favour by a show of hands. This would be the recommendation to Full Parish Council.

6. To discuss the 10 month financial report

The Clerk provided actual figures, which gave a comparison with 2024/2025 as well as the projected figures for the end of the year. Questions were answered on the details and it was agreed that the council was currently in a good financial position and were matching the budgets set. Cllr Baylis also provided a report which was discussed.

7. To discuss the Risk Assessment Policy

The risk assessment policy was reviewed and it was proposed by Cllr Baylis to recommend adoption of the Risk Assessment Policy to Full Parish Council. Seconded by Cllr Giles. All agreed by a show of hands. This would be the recommendation to Full Parish Council.

8. Any other business that the Chairman considers to be of urgency

It was felt that there should be a future discussion on a policy for annual permits for St Mawes Car Park.

There being no further business, the meeting closed at 5.45pm

Signed as a true record.....Chairman Cllr. R Baylis

Dated