

Minutes of the Millennium Rooms Management Committee of St Just in Roseland Parish Council held on Monday 15th September 2025 in the Millennium Rooms, St Mawes. The meeting commenced at 6.00pm.

Committee Councillors Present: E Andrew (Chair), A Marchant, C Williams, K Ives, R Giles (Council Chairman)

Other Councillors Present: none

Also present: H Couch (Parish Clerk), R Fordham (Parish Administrator), St Mawes Art Group representative

1. To accept apologies for absence - None

2. Declaration of Interest:

a) Disclosable Pecuniary Interest – none declared

b) Non-registerable Interest – none declared

c) Of gifts to the value of more than £25 – none declared

d) To consider requests for dispensation on items on the agenda – none declared

3. Public Participation – None

4. Confirmation of the minutes of the meetings held on 30th July 2025

The Council **RESOLVED**, by a show of hands by those who had attended the said meeting that the minutes of the meeting be approved. All in favour and they were duly signed by the Chairman.

Matters arising:

The Clerk confirmed that the updated Millennium Room Policies will be circulated prior to the November meeting of the MRMC for discussion at that meeting.

It was confirmed that someone has been found who could carry out repairs to the flagpole.

5. To discuss the needs of the Heritage Group, and to discuss the possibilities available.

Cllr Giles outlined the three suggestions put forward at the recent meeting of himself, the Clerk and an architect for what alterations and additions may be possible to accommodate the verbal request of the Heritage Group for storage space, plus a small exhibition room within the Millennium Room building.

Following a discussion it was decided that none of these were considered suitable at this time.

Another suggestion was then put forward, the office space that is currently rented out could be used as the Art Group storage room, and that the current Art Group storage room downstairs be converted to an exhibition space, with entry through the Visitor Centre. This would make things much easier for the Art Group in terms of logistics, as all their equipment, especially the heavy exhibition boards, would be on the same floor as the Room; and would give the Heritage Group the exhibition space they need. Storage space could be found within the current building. This was therefore considered a viable suggestion for investigating, with the added benefit of not requiring too much structural alteration to the building.

The Clerk stated that the Parish Council has received no official paperwork from the Heritage Group Management Committee regarding what is required for us to consider, and this would be required before any further decisions were made. Cllr Williams agreed to arrange a meeting with the Heritage Group to ensure that all their needs were stated, including the size of the room that they would like to use and their intention going forward. Once received, the next step for the Clerk will be to obtain a detailed plan of the building and to engage a structural engineer to consider what is possible, including ensuring fire and ventilation regulations are adhered to.

It was noted that the current rental agreements would need to be looked at if this proposal went forward, due to the differing charges and that the notice period for termination is three months.

6. To consider any other business associated that the Chairman considers to be of urgency

- Cllr Andrew requested that the back of the Millennium Room Buildings be cleared to avoid flooding and damp issues.
- A fire drill will be scheduled this autumn when a regular Millennium Room group is using the Room.
- New taps need to be installed in the ladies and gents toilets.

The meeting closed at 6.45pm.

Signed by Chairman..... (Cllr E Andrew)

Date: