

Minutes of the Millennium Rooms Management Committee of St Just in Roseland Parish Council held on Monday 18th May 2026 in the Millennium Rooms, St Mawes. The meeting commenced at 5.00pm.

Committee Councillors Present: E Andrew (Chair), A Marchant, K Ives, C Williams
Also present: H Couch (Parish Clerk), R Fordham (Parish Administrator)

1. To accept apologies for absence – Cllr Salter, Caretaker and St Mawes Art Group Representative

2. Election of Chair

Cllr Marchant was proposed as Chair of the Millennium Room Management Committee by Cllr Andrew. Seconded by Cllr Williams. All in favour.

3. Declaration of Interest:

- a) Disclosable Pecuniary Interest – none declared
- b) Non-registerable Interest – none declared
- c) Of gifts to the value of more than £25 – none declared
- d) To consider requests for dispensation on items on the agenda – none declared

4. Public Participation – None

5. Confirmation of the minutes of the meetings held on 24th November 2025

The Council **RESOLVED**, by a show of hands by those who had attended the said meeting that the minutes of the meeting be approved. All in favour and they were duly signed by the Chairman.
Matters arising: None

6. The Millennium Rooms including maintenance and regular bookings

The Parish Administrator noted that regular weekday bookings for the Millennium Room are steady, with the weekends remaining largely free, except for exhibitions.
No outstanding maintenance jobs are outstanding. It was agreed that the building is currently in good order, with most of the necessary maintenance jobs carried out swiftly by our handyman and other regular contractors. The carpets and chairs were cleaned during the December closure. The only concern is the back of the building where it is built into the side of the car park. However this is being monitored and will be cleared when necessary.
The caretaker has requested a replacement floor for the Millennium Room, as the current flooring is wearing out in places. It was noted that the current floor is 26 years old – as old as the building. Administrator to source quotes for replacement, which would take place during the winter closure if agreed by Full Parish Council.
Cllr Williams noted that the Heritage Group storage cupboard, now situated in the Millennium Rooms, is proving useful.

7. The Roseland Visitor Centre

It was noted that footfall in the Visitor Centre is down by only 1% from 2024/25 to 2025/26, which was good news. The regular volunteer rota is working well, although the need for further volunteers was noted, as it would be useful if the Centre could be open for longer hours and at the weekend. However, if more volunteers do come forward, this would need to be carefully managed.
The new Explore St Mawes and the Roseland app, introduced in February, has had over 1000 hits to date, and it's hoped that the upcoming May half-term will increase this number. Administrator to check Roseland noticeboards and replace the flyer if necessary.

8. Any other business

None

9. To consider any other business associated that the Chairman considers to be of urgency - None

The meeting closed at 17.20.

Signed by Chairman..... (Cllr A Marchant)

Date